

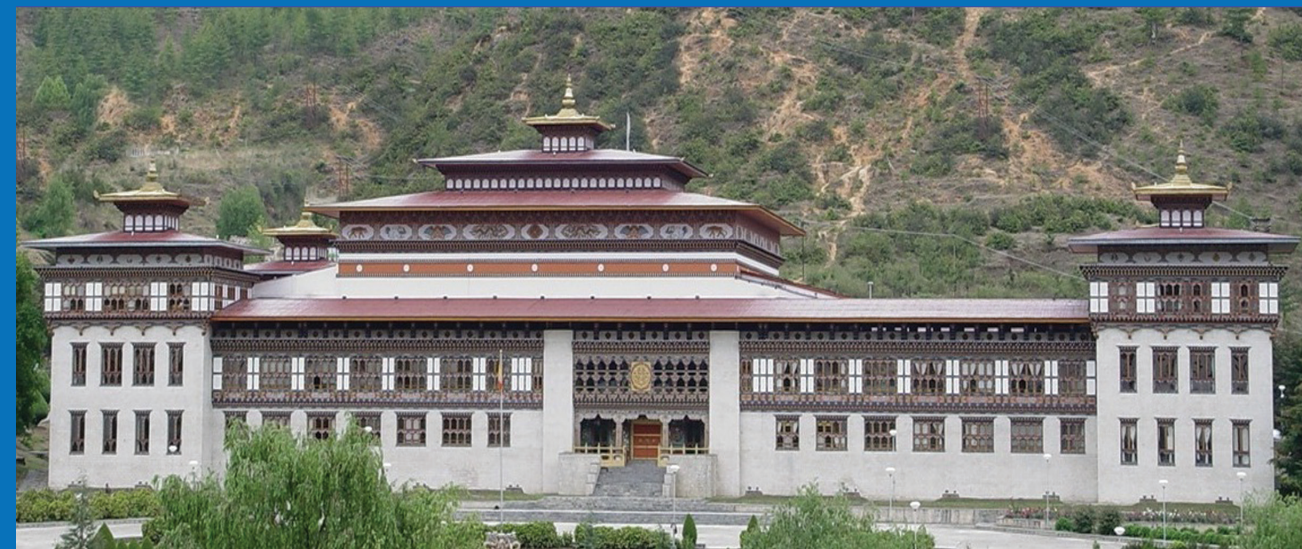
ANNUAL REPORT (2015-2016)



**NATIONAL ASSEMBLY SECRETARIAT
THIMPHU : BHUTAN**

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**His Royal Highness The Gyalsey,
Jigme Namgyel Wangchuck**

Foreword

Bhutan has transitioned from an absolute Monarchy to a Constitutional Democratic Monarchy in a manner that would envy many champions of democracy. The emergence and the progress of Bhutanese democracy have been manifested under the wise and vibrant leadership of our successive monarchs culminating in the enactment of the Constitution of the Kingdom of Bhutan in 2008. In May 2008, during the historic first session of Parliament, His Majesty the King said “The highest achievement of one hundred years of Monarchy has been the constant nurturing of Democracy. As you, the members of Parliament, begin to shoulder the immense powers and responsibilities as representatives of the people, you have the responsibility of setting the right examples, laying strong foundations and promoting the best practices of democracy. As long as you work to serve the country and the people, you have our full support. If you falter in your service to the nation, then the duty to counsel you also rests with the people and the King”.

The last eight and half years of Bhutanese democracy has been very fruitful. His Majesty during the closing ceremony of the Seventh Session of Second Parliament said “As we carry out the immensely important duties related to nation building it is my personal observation over the years that our parliamentarians have carried out their responsibilities dutifully and well”. Democracy has been a tool with utmost duty of promoting peace, happiness and wellbeing of the Bhutanese people through the enactment of good laws. Therefore, democracy has been promoting rights to understand the views, concerns, and the ground realities of our people, for the welfare of national development activities and policies for successful lawmaking. It has ensured to keep us informed and promote assurance that the rights and duties of the people are reflected adequately in all decisions of national importance. His Majesty underlined that “the king, country, and people of Bhutan have common aspiration for democracy - a democracy with rule of law, democracy with unity, democracy with integrity, democracy with talent and meritocracy, democracy that is responsible, and democracy that serves”. The first and the second parliaments have enacted 35 laws, amended 14, repealed 18, and ratified 25 international conventions since its transition to the parliamentary democracy. It is imperative that with the understanding of the democracy and

the processes, parliamentarians are devoted to ensure that a strong system of check and balance exists in the sphere of country's wellbeing in all times.

The Annual Report of the National Assembly 2015-16 is the first ever of its kind since the start of Parliamentary Democracy in 2008. In addition to being a maiden report, the National Assembly is greatly honored in bringing it out as Bhutan celebrate ten years of His Majesty's reign and auspicious birth of His Royal Highness the Gyalsey. The report signifies the one year achievement of the National Assembly in line with the Second Parliament's Strategic Development Plan of 2014-18.

In everything we do, we recognize that the lawmakers should be responsible in the manner and in a spirit that will strengthen the roots of democracy ensuring a promising tomorrow. As this report underscores, the National Assembly strongly commits to effectively carry out legislative, scrutiny, oversight and representational functions to fulfill the aspirations of the Bhutanese people.

Lastly, on behalf of the Members of the Parliament, I would like to extend our appreciation to the Secretariat of the National Assembly for documenting and bringing out this Annual Report of the National Assembly. We would also like to record our thanks to the Government, Agencies and other relevant organizations for their invaluable support to the National Assembly. As we embark on publication of the annual report, we would like to reassure that the achievements of the National Assembly shall always resonate the vision and aspirations of His Majesty the King and the people of Bhutan.

Tashi Delek

(Jigme Zangpo)
Tshogpon

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National Assembly of Bhutan: Annual Report 2015-2016

1. Introduction

Since its historic introduction in 2008, democracy in Bhutan has been making a steadfast progress and taking deeper roots. It continues to exude great promise to meet the hopes and aspirations of the people. Democracy and its principles are the bedrock of Bhutan's good governance and the harbinger of a bright and a promising future. The evolution and culmination of democratization in Bhutan represent the ideals and vision of the extraordinary leadership Bhutan enjoyed for generations. In the words of His Majesty the Druk Gyalpo, "Democracy is not about politics alone. Democracy is inherently about values and principles. If we want our democratic system to work, ... we must adopt the ideals of democracy, the principles of democracy." As an important parliamentary institution, the National Assembly is an embodiment of Bhutan's democratic governance. It commits to strengthening democratic culture and values that befit and manifest our nation's development philosophy of Gross National Happiness. To guide and support the efforts of the National Assembly and to fulfill its mandates in serving the people of Bhutan, it developed

its five-year Strategic Development Plan (2014-2018).

The National Assembly Secretariat plays a pivotal role in ensuring the effective delivery of the functions of National Assembly as enshrined in the Constitution and the National Assembly Act of the Kingdom of Bhutan. Indeed, how effectively the Assembly Members play their legislative, oversight and representational roles will depend hugely on the level and quality of support services provided by the Assembly Secretariat. The quality of Parliamentary proceedings will determine the future of Bhutan's democracy as the National Assembly is the most important institutions of parliamentary democracy in our country.

The annual work plan for 2015-16 was based on the National Assembly's Strategic Plan. The strategic plan contains four strategic objectives. A number of activities were implemented to realize these objectives. Therefore, the Annual Report documents the progress made under each of these objectives for the reporting period from July 2015 to June 2016.

2. Objective 1: Strengthening the Institutional Capacity of the National Assembly

Given the immense importance and critical role of the National Assembly in nurturing Bhutan's young democracy, one of the foremost objectives of the National Assembly Secretariat had been to strengthen both the institutional and professional capacity of its secretariat staff to ensure to provide efficient and effective support to the Hon'ble Members of Parliament in discharge of their sacred duties. Towards this, the following activities were carried out during the financial year.

2.1 Human resource requirement and capacity improvement

High quality human resource is critical for any institution. An in-house assessment of staff requirement for the Secretariat was conducted and submitted to the Royal Civil Service Commission (RCSC). The RCSC upon the organizational development (OD) exercise approved nine additional Committee Secretaries. Three have already joined the secretariat while the remaining will be provided by December 2016. The current staff strength of the Secretariat stands at 64 as in **Annexure I**.

Staff development needs assessment was also carried out wherein 17 areas of needs were prioritized. Seven needs were addressed during the year while others are being implemented depending on the availability of financial support from RGoB and other donors. In the coming year, some of these needs will be materialized through the Government of India (GoI) funding to RCSC for human resources development in the 11th FYP.

2.2 Strengthening the management of the Secretariat

To strengthen the Secretariat, its organizational structure was reviewed and four divisions were streamlined and formed viz.: a) Legislative and Procedural Division, b) Research and Hansard Division, c) Information and Communication Division, and d) Secretariat Services Division. Similarly, Sections under each Division were defined along with clear job descriptions.

Following the RCSC's OD exercise and the Annual Performance Agreement (APA) initiatives of the government, the Secretariat has embarked on the

development of Secretariat Annual Plans derived from the Strategic Development Plan of the National Assembly 2014-2018, Division Annual Plans and Individual Work Plans.

The staffs under the divisions are being geared to provide specialized functions rather than generic services.

2.2.1 Improvement in security system

To improve the security inspection system of the National Assembly building, the Secretariat has supported the procurement of a set of handheld X-Ray Scanner machine and fire- fighting equipment with accessories for the Security Wing of the Royal Bhutan Police at a cost of Nu.1.694 million. The use of the machines is expected to speed up the process as well as enhance the security checking system thereby being able to provide high quality security services to the Members and the Parliament Building.



2.2.2 Public addressing system

The old public addressing system in the National Assembly Conference Hall, which was installed some 20 years back had outlived its life and needed replacement. Thus a new set of public addressing system was bought and installed in the hall at a cost of Nu.2.415 million. This system is expected to provide improved services to all the agencies using the hall for around next 30 years.



2.3 **Enhancing Collaborations with International Parliamentary Institutions**

2.3.1 Delegation to International Parliamentary Union (IPU) Assembly

The Parliament of Bhutan became a full fledged member of the International Parliamentary Union (IPU) in 2013. Ever since then the Parliament has been regularly attending the IPU Assembly

which is being held twice in a year. The 133rd IPU Assembly held in Geneva (Switzerland) from October 17-21, 2015 was attended by an eight-member delegation led by the Chairperson of the National Council, Dasho (Dr.) Sonam Kinga. The Assembly hosted a general debate on the theme “The moral and economic imperative for fairer, smarter and more humane migration” while the Standing Committee debated on “Democracy in the digital era and the threat to privacy and individual freedom”.



The 134th IPU Assembly was held in Lusaka, Zambia from 20-23 March 2016 was participated by a seven-member parliamentary delegation led by Tshogpon Jigme Zangpo of the National Assembly. Apart from the Assembly’s Standing Committee Reports, the 134th Assembly debated on the theme “Rejuvenating democracy, giving voice

to youth”. In all the countries around the world, the peoples’ desire to be governed democratically is seen very strong while conversely public confidence in the institutions of democracy is observed to be generally low. Turnout in elections also shows a global decrease over time, particularly among young people. The general debate highlighted the need for more engagement of youth in democratic processes.



2.3.2 Membership to Asian Forum of Parliamentarians on Population and Development (AFPPD)

Institutional collaboration with regional and international parliaments is a necessity in democracy. The National Assembly based on its resolution of the 5th Session became a full- fledged member of the Asian Forum of Parliamentarians on Population and Development (AFPPD) during the 11th AFPPD General

Assembly held in Bangkok from 10-11 October 2015. Accordingly, seven Members were nominated as members to the AFPPD. Since then, the National Assembly has attended regular meetings and important workshops organized by the forum to understand the dynamics of population and development issues.



in Delhi and Jaipur, Rajasthan where the delegation had an audience with the Governor, Chief Minister and the Speaker of Rajasthan. Apart from mutual sharing of experiences and best practices, the Indo-Bhutan Parliamentary Friendship Group was reconstituted. 11 members – 7 from National Assembly and 4 from National Council- were nominated to the Parliamentary Friendship Group. From the Indian Parliament, a total of 24 members – 18 from Lok Sabha and 6 from Rajya Sabha- were identified to be in the Friendship Group.



2.3.3 Delegation to Indian Parliament

A joint parliamentary delegation of ten members led by Tshogpon Jigme Zangpo visited the Lok Sabha and Rajya Sabha in India on the joint invitation of the Speaker of Lok Sabha, Her Excellency, Shrimati Sumitra Mahajan and the Vice President and Chairperson of Rajya Sabha, Shri Mohammad Hamid Ansari. The Chairman of the National Council, Dasho (Dr.) Sonam Kinga was also in the delegation. The delegation visited Taj Mahal in Agra

Similarly, the Public Accounts Committee of Parliament of Bhutan led by its Chairman Honorable Pema Dakpa visited its counterpart PAC of Parliament of India, Comptroller and Auditor General (C&AG) of India and the Office of PAC of State Legislative Assembly of Gujarat (Vidhan Sabha) from 16-21 May, 2016. The delegation was familiarized with

the working systems of PAC of India. As a result of this visit, the procedures of tabling of Annual Royal Audit Report to the Joint Session of the Parliament was streamlined and adopted during the 7th Session of the Second Parliament.



from the Parliament of Bhutan – five from NC and 11 from NA, and 11 members from the Parliament of Bangladesh. The Parliamentary Association members will identify activities that will engage the members of both the Parliaments.



2.3.4. Delegation to Parliament of Bangladesh

A 23-member Joint Parliamentary Delegation from Bhutan led by Chairman of National Council, Dasho (Dr.) Sonam Kinga, visited Parliament of Bangladesh on the invitation of the Honorable Speaker of Bangladesh, Her Excellency, Dr. Shirin S. Chaudhury. During a week-long visit from 25-31 December 2015, the delegation called on the President, Prime Minister, and the Foreign Minister of Government of Bangladesh and made site visits to important Buddhist temples. The visit resulted in revival of Bhutan – Bangladesh Parliamentary Friendship Association with 16 members nominated

The Speaker also led a delegation of five participants to the South Asian Speakers Summit on Achieving the Sustainable Development Goals held in Dhaka from January 29 to February 3, 2016 organized jointly by the Parliament of Bangladesh and the IPU. On the sidelines of the Conference, the Hon Speaker Jigme Zangpo and the delegates called on the President, Prime Minister, and Foreign Minister of Government of Bangladesh and the Speaker and Chair of the Public Accounts Committee of Parliament of Bangladesh. The delegation was not only enriched by the substantive matters

of the Summit but was also able to strengthen the existing ties of close bond and friendship with Peoples Republic of Bangladesh.



2.3.5 Foreign Delegation received by the National Assembly

The National Assembly received 22 delegations from various international organizations in the FY 2015-2016. The height of the international visits to the National Assembly was the visit of the President of Bangladesh, H.E Abdul Hamid from July 1-4, 2016 and his historic address to the Joint Sitting of the Parliament of Bhutan. The details are attached in the **Annexure II**.



2.4 Professional development training for MPs and Secretariat staff

A total of 58 National Assembly Members participated in the ex-country workshops and conferences spread in over 15 countries. On an average, 31 members have travelled around two times each in a year. The training subjects ranged from democracy, anti-corruption, sustainable development, child marriage, advocacy, population and development, gender, climate change, reproductive and sexual health, WTO, etc. Out of 58, four travels were made by two women parliamentarians and of 58 trips, the cost of 32 travels was borne fully by the organizers while RGoB supported 26 travels partially or fully with total expenditure of Nu.5.703 million.

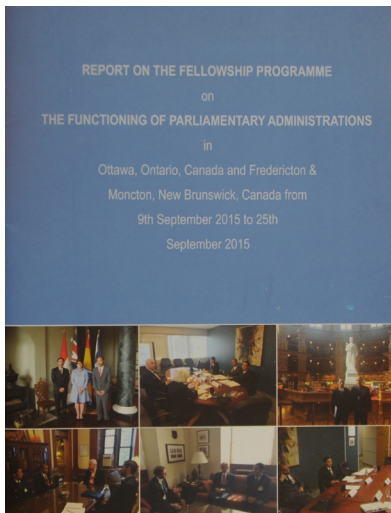
Further, tailored-made professional development training on Leadership Program for Parliamentarians (LPP) was organized in the Royal Institute for Governance and Strategic Studies (RIGSS) in Phuntsholing for two weeks in January 2016 for the Members of Parliament. The program provided a perfect platform for discussions on important national goals and challenges, create awareness on human values and to impart some critical

skills needed for effective leadership and governance besides fostering close cross-political party working relationship. Few Members also attended the Social Policy course at Sherubtse College organised by the UNICEF and the Royal University of Bhutan.



Likewise, 20 secretariat staff made ex-country travels to attend trainings, workshops and conferences. The staff have been attending the Parliamentary Internship Program and Legislative Drafting Training annually at the Bureau of Parliamentary Studies and Training (BPST), Lok Sabha funded by Government of India. The list of seminars and meetings attended by Members of National Assembly and Secretariat staff is attached under **Annexures III and IV**, respectively.

Two staff, one each from the National Assembly and National Council, attended a month long Fellowship Programme with the Parliamentary Centre of Canada from September 9-25, 2015. The main focus was to familiarize and educate on the supporting roles provided by the Secretariat to the Members of Parliament, Committees and Parliament itself. The programme provided practical information on the functioning of the administration of the Parliament of Canada at the Federal level and the Legislative Assembly of New Brunswick at the Provincial level. The staff were exposed on Hansard, Research Support, Committee Services, Legislative and Legal support, and IT support services. The experiences of Fellowship programme have been documented in the form of a report submitted by the fellows. The report also makes recommendations on measures for possible incorporation in the Bhutanese Parliamentary System, which will be taken up in the succeeding years. The Fellowship programme was arranged under the project “Inter-parliamentary Cooperation for Capacity Development for NA and NC of Bhutan” funded by Government of Norway through International IDEA.



Royal Civil Service Commission (RCSC), a total of 34 graduates with Bachelor's Degree have been selected and appointed as Assistant Research Officers (ARO) to the Members on contract basis. The AROs are expected to provide secretarial and research support to individual members. These staffs are appointed over and above the staff support provided to Members from the Secretariat. The Terms of Reference (ToR) of the AROs is attached in **Annexure V**.

2.5 Dedicated staff support to individual Members

To enable the Members to function to their full capacity, in consultation with the

3. Objective 2: Enhance Oversight Capacity of National Assembly

3.1 Strengthening the Parliamentary Standing Committees for Oversight Role

3.1.1 Parliament Committee System Development

Underpinning the important role played by Committees in oversight functions of Parliament, an external consultant was fielded for 20 days in October and November 2015 to look into the Parliament's Committee System. The review was conducted mainly to assess if the existing National Assembly Act 2008 and its Rules of Procedure (RoP)

adequately supported the functioning of the Committees. The consultant reviewed the Parliamentary Standing Committees and its roles and responsibilities. The consultancy service was made available through the financial support from the UNDP.

The review revealed that there were adequate provisions in the Act and the Rules enabling Committee functions and also underscored that some of the international best practices of committee functioning were already incorporated

in the existing laws. Nonetheless, report underlined that the Committees have failed to engage themselves in self-initiated inquiries other than assigned by the House. The report made 20 recommendations for parliament's consideration for further improvement of the Committee works. The report has been submitted to the House Committee and it is under review. Some of the recommendations will be implemented in the following year. The report is separately documented and is available in the Secretariat library.

3.1.2 Deployment of additional committee secretaries

As stated earlier, recognizing the importance of dedicated committee secretaries for the Committees, the RCSC has approved recruitment of nine law graduates to the post of committee secretaries. Once appointment is completed, it is expected that oversight support of the committees will be greatly strengthened.

3.1.3 Enhancing financial oversight capacity of members and secretariat staff

The financial oversight is conducted mainly by the Public Accounts Committee

(PAC) and the Finance Committee of the Parliament by reviewing the Annual Financial and Performance Audit Reports of the RAA and the National Budget Report of MoF. During this reporting period, PAC has reviewed audit reports covering period 2009 to 2014, while the Finance committee has scrutinized the annual budget 2016-17.

In order for the Members and staff to effectively discharge their oversight roles, a training on government budget, budget cycle, budget policies and financial management was organized with the technical support from the Ministry of Finance.

Further, as Committees employ public hearing method in their committee inquiry, a Public Hearing Manual was developed and the Members and staff were trained on the processes of Public Hearing. The main objective of developing the manual was to bring clarity and uniformity in the conduct of Public Hearing. This output was achieved through the technical input of a consultancy financed by UNDP under Good Governance Project.

3.2 Strengthening research and analysis capacity of staff

Staff capacity development in research and analysis is crucial to provide effective support to Members to conduct their oversight functions. A month-long hands-on legislative research mentoring training was organized for the secretariat staff from March 28 to April 28, 2016. The International IDEA Office in Myanmar conducted the Research mentoring training. Seven Staffs from Legislative and Procedural Division, and Legislative Research and Hansard Services Division were mentored.

The mentoring programme among others covered the following important areas:

- Producing independent, unbiased research briefs;
- Producing research briefs and legislation analysis for MPs and Committees;
- Structuring of a committee report and template;
- Producing a Bills Digest and template;
- Producing a research brief and template;
- Referencing and sourcing;
- Communicating with Members;
- Providing parliamentary procedure

and legislative advice; and

- Committee staff/secretaries as procedural administrators and advisors.

At the end of the training, a debriefing presentation was organized for the members where the group endorsed the structure of committee report and its template. It was agreed that the template would be adopted across committees as a reporting structure. The training report submitted by the trainer is documented separately by the secretariat.

3.3 Visit to Punatshangchu Hydropower Projects I and II

A two-day field visit was made by the members to familiarize and assess the progress of the Punatshangchu Hydropower Projects I and II, in Wangduephodrang, and held discussions with the project staffs. The visit gave firsthand opportunity to the Members to review and understand the status and issues confronting the project. The visit was made as a part of a field trip during the 6th Session of the Assembly. 57 members including some Cabinet Ministers and staff from the Secretariat led by Tshogpon, Jigme Zangpo participated in the visit.



The members and staff made a day-long physical labour contribution and served lunch to the project staff and workers as a gesture of appreciation and support to the project.

The members also visited the Wangdue Dzong Reconstruction Project site on December 1, 2015 to witness the progress of the re-construction project.



4. Objective 3: Improving Legislative Capacity and Processes of the National Assembly

Legislation is one of the core functions of the National Assembly. The institution is vested with the constitutional power to initiate, amend, reject and approve the laws of the country. Therefore, the legislative mandate is central to the existence of the National Assembly.

4.1 National Assembly Rules of Procedure Reviewed

The Rules of Procedure is significant in the legislative process or law making. It ensures that every draft legislation passes through the due processes of consultation

and scrutiny before it becomes a law. In this context, the National Assembly Rules of Procedure 2014 was reviewed wherein 35 clauses were amended and three clauses repealed thus making it consistent with the National Assembly (Amendment) Act of Bhutan 2014.

4.2 Strengthening Legislative Capacity of Members and Staff

In continuation to the Legislative Drafting training provided to the members and staff in the previous year, a Legislative Drafting Manual has been

developed and published. The manual is intended to bring uniformity in the bill drafting structure and processes across government ministries, legal fraternities and individuals interested in submitting a private bill to the parliament. It was drafted with the help of a local consultant after which it was then reviewed by external expert to ensure incorporation of best international drafting practices. Before it was finalized, the manual was proofread by the members and the staff.

The manual has been translated into Dzongkha for easy access by users and is published as a single document in two languages. At an appropriate time, a dissemination workshop will be organized to create awareness on the manual. It was undertaken with support from the International IDEA under the “Bhutan Parliamentary Support Project 2015-16” funded by Government of Norway.

Two secretariat staff attended a month-long Parliamentary Internship Program offered by the Bureau of Parliamentary Studies and Training (BPST) of Lok Sabha in India. It exposed the staff in the processes of passing a bill from drafting till passing by the house as law in the context of Indian parliament. The above

internship program has been very useful in improving capacity of staff.

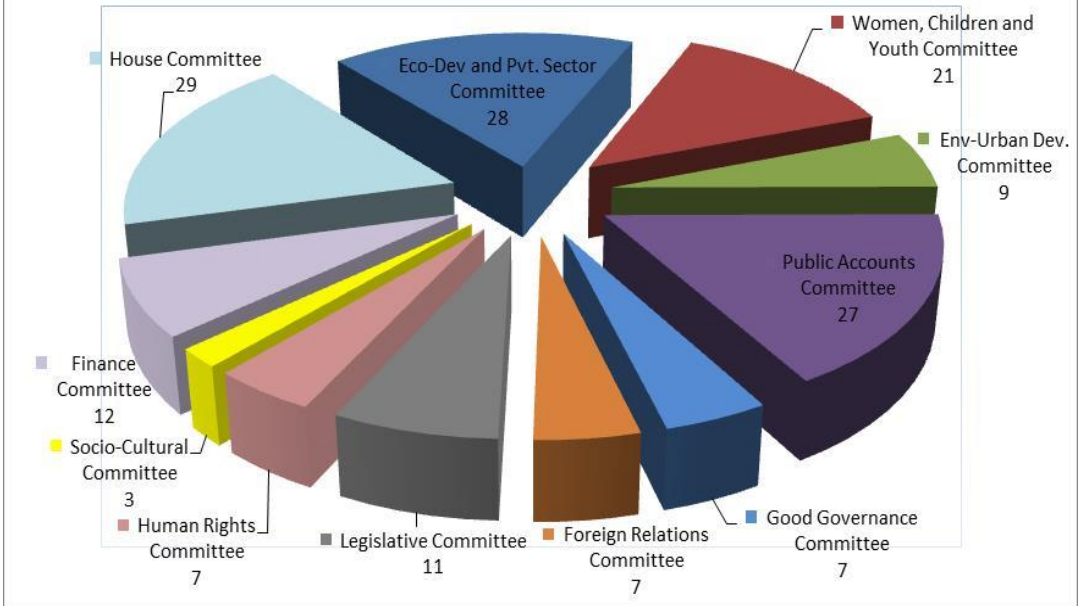
4.3 Parliamentary Committee Meetings

Parliamentary Committees are crucial for the successful deliberations and proceedings of the National Assembly. Committees are microcosms of the Assembly, and with the committees in function almost continuously, the Assembly is said to be in session round the clock.

During the year, the 11 Standing Committees including Public Accounts Committee have conducted 161 meetings with an average of 15 meetings per committee per year. This clearly indicates preoccupation of Members of National Assembly.

The number of meetings conducted by each committee is as in **Figure 1**.

The PAC, Human Rights, Women, Children and Youth, and the Private Sector and Economic Development Committees have visited several Dzongkhags and Gewogs to understand the ground realities better and also educate people on the works of the Parliament.

Fig. 1: Number of meetings conducted by each Committee in 2015-16.

4.4 Assembly Sessions Completed

Two sessions of National Assembly – 6th and 7th sessions – have been held most successfully where the proceedings of the above sessions and the debate verbatim have been transcribed, printed and documented. The resolutions have been produced in two languages - Dzongkha and English - and distributed to relevant agencies and the copies are maintained in the library of the National Assembly.



4.5 Laws Enacted, Amended, Repealed and Ratified

In the FY 2015-16, seven new laws were enacted, one amended, four repealed and two conventions ratified as mentioned below:

New laws enacted:

- i. Tenancy Act of Bhutan 2015
- ii. Local Government (Entitlement) Act of Bhutan 2015
- iii. Bio Safety Act of Bhutan 2015
- iv. Narcotic Drugs, Psychotropic Substances and Substance Abuse Act of Bhutan 2015
- v. The Office of Attorney General Act of Bhutan 2015
- vi. Companies Act of Bhutan 2016
- vii. Jabmi (Amendment) Act of Bhutan 2014



Bills and Agreements passed and presented to the National Council:

- i. Civil Aviation Bill 2015
- ii. Customs Bill 2015
- iii. Ratification of Motor vehicles Agreement for the Regulation of Passenger and Cargo Vehicular Traffic between Bhutan, Bangladesh, India, and Nepal

Laws Amended:

- i. Entitlement and Service Conditions (Amendment) Act for the Holders, Members and Commissioners of Constitutional Offices of Bhutan 2015.

Laws Repealed:

- i. Tenancy Act of Bhutan 2004
- ii. Narcotic Drugs, Psychotropic Substances and Substance Abuse Act of Bhutan 2005
- iii. The Office of Attorney General Act of Bhutan 2006
- iv. Speaker Act 2004

International Treaties and Conventions

Ratified:

- i. SAARC Framework Agreement for Energy Cooperation (Electricity)
- ii. United Nations Convention Against Corruption (UNCAC)

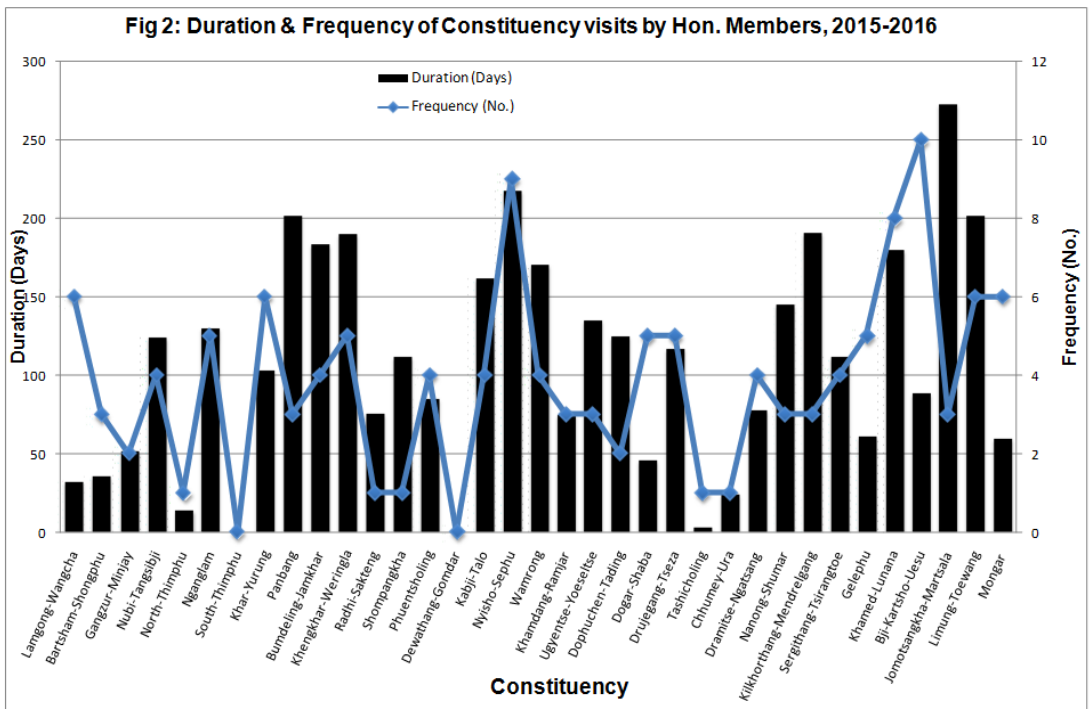
5. Objective 4: Strengthening the National Assembly’s Representation and Outreach capacity

Apart from legislative and oversight roles, the National Assembly is mandated to represent the people. Parliamentarians are bestowed with the will of the people expressed through exercising their adult suffrage during the elections. It is the responsibility of parliamentarians to ensure a fair, effective and an inclusive representation of the people. Some of the activities that were carried out to enhance members’ outreach and representation function are as mentioned below:

5.1 Creating a culture of informed public discussion in legislative process

5.1.1 Constituency visits by Members

Members are mandated to visit their constituency at least twice in a year - once in summer and another in winter - for a period of four months as per the Annual plan of the National Assembly. The objective of the visit is obviously to interact with the electorates, understand their issues, apprise them on parliamentary proceedings and resolutions and bring their concerns to the floor of Assembly.



In 2015-16, all members have visited their constituencies. The duration of visit ranged from 3 to 273 days and the frequency of visit as high as 10 times. The remoter the constituency, the longer was the duration of visit (Fig 2). It is encouraging that members take visits to their constituencies seriously. The serving members during the year are in **Annexure VI**.

In addition, with the objective of creating awareness to Members of Local Government, Hon'ble Speaker with the senior secretariat staff have travelled to 20 dzongkhags where they presented the importance and roles and responsibilities of the Secretariat in the National Assembly. The Local Government Representatives were able to raise and discuss issues with the Speaker directly. Further, on the sidelines, Hon'ble Speaker visited schools and gave talks to more than 3000 students, in addition to some 27,000 students in the pervious year, on the roles and functions of the parliament which hugely contributed in creating awareness on the functioning of the parliament among students.

5.1.2 Virtual Zomdu through a Video-conferencing facility

The Virtual Zomdu (VZ) project was launched with the aim to enable citizens and parliamentarians to meet and interact virtually and discuss issues of concerns via Video Conference medium. It was initiated with the financial assistance from UNDP through “Strengthening Institutional and Parliamentarians Capacity for Effective and Inclusive Democratic Development” Project from 2014 to 2018. It is aimed to establish the facility in all 205 geogs by 2018. The project partners are GNHC, UNDP, DLG, MoIC & BDBL.



So far 45 Community Centres (CC) representing 45 constituencies have been connected with the facility. By the end of next financial year, 94 CCs will be connected with VZ facilities. 22 Members

have used the facility and interacted with their constituents. Issues discussed during the meetings were mostly similar such as farm road, drinking water, electricity, telecom networks, etc. Community members' feedback on the facility have been encouraging. It is anticipated that once installation is complete, the facilities will come handy not only to members but also to other sectors and policy makers to interact with community members and vice versa without having to physically meet one another.

5.1.3 Establishment of an Independent Radio and TV Station for the Parliament

The Members of Parliament represent their constituents and it is imperative that people know how members are representing them, their issues and hold them accountable to people. However, most of the electorates are in remote villages where there is no access to either newspapers or television. Thus, the need for an independent Television and Radio broadcasting service at the Parliament was felt crucial to ensure that constituents are kept informed of discourses and dialogues taking place in the parliament hall. With this objective in mind, the National Assembly has conducted a feasibility study to establish

an independent Television and Radio stations at the parliament building. Since this undertaking entails huge resources, as an interim measure, an alternative radio start-up study was also carried out to immediately start a radio station with the existing infrastructure in the NA building. It is estimated that Nu.23 million would be required to establish radio station alone. Therefore, the radio station couldn't be started in the FY2015-16. However, UNDP has committed to source fund for radio station in the next fiscal year. The feasibility study was funded by DANIDA.

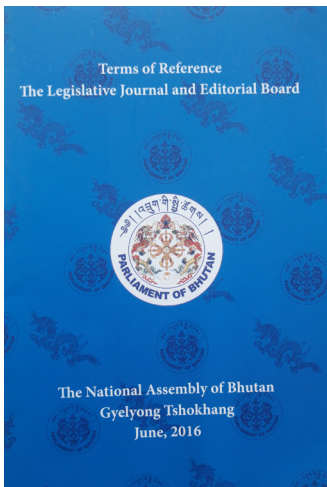
5.1.4 Documentary Film on Bhutan's Journey to Democracy

The third edition of documentary film on the emergence of the democracy in Bhutan with special focus on His Majesty the Fourth Druk Gyalpo's contributions to legislative system was produced on 11th November 2015. The documentary film was dedicated to His Majesty, the Fourth Druk Gyalpo's extraordinary contribution to the legislative system of the country during his reign and to commemorate the 60th Birth Anniversary.

5.1.5 Legislative Journal

Every year the National Assembly publishes a special issue of Legislative

Journal focusing on certain thematic areas. Unlike in the past, this year, the Editorial Board of the Legislative Journal has been established and upon its formation, the Board has published Terms of References for both the Editorial Board and the contributors for the Journal. The Board also took the initiative to change the size and outlook of the Journal. As the invitation for contribution is being sent to wide range of expertise and institutions, the special issue of 2016 will be published by December 2016.



5.2 Liaising with the Media to Represent Constituents

5.2.1 Media skills training for members

Broadcast media is a necessary medium for Members to reach out to their constituents on the representation role they play as mandated by Constitution.

Thus, it is also crucial that members are knowledgeable on effective use of media to communicate to people.

In this connection, a training was conducted for the Members of Parliament on Media Skills from 26-27 October 2015 –learning to craft and deliver key messages, facing and handling media person particularly on a Talk Show. The training was imparted by a global communication expert who was fielded by International IDEA under the “Bhutan Parliamentary Support Project” funded by Government of Norway. The course covered key skills how to prepare for interview and tackle the media, dos and don’ts on a Talk Show, overcoming media shyness, and learning to deliver key messages. In total, 16 members of parliament, Secretary General, and Director attended the training and a training report was documented separately and is available in the secretariat library.

In continuation to the training, a series of ten TV and Radio live Talk Shows each with Bhutan Broadcasting Service (BBS) Television and Radio were organized to create awareness on parliamentary democracy where members deployed their skills acquired in the training.

5.3 Youth Education and Engagement

A Parliamentary Role play was conducted in three Higher Secondary Schools namely, Chukha High School, Shari High School and Samtengang Central School. The democracy club members of these schools were made aware on the law making procedures of our country.

These students in turn educated their friends in schools by playing the roles of Parliamentarians and simulating the process of debate in the Assembly. Students were made well aware of the Parliamentary system and legislative process as a whole.



6. Overview of Budget Utilization Status for the FY 2015-16

The total budget utilization for FY 2015-16 was 99.63 % leading to only 0.37% of surrendered budget.

The initial overall approved budget for the Financial Year FY 2015-16 for National Assembly was Nu. 107.975 million constituting current budget of Nu. 106.13million and capital budget of Nu. 1.845 million. However, towards the end of Financial Year, there was an increase of overall budget by 11% amounting to Nu. 111.465 million - current budget to

Nu. 105.479 million and capital budget to Nu. 5.986 million. There was decrease in overall current budget compared to the approved current budget, which was due to effect of re-appropriation from the overall savings of the current budget to capital budget for procuring of a public addressing system for the National Assembly Conference Hall and other miscellaneous procurement. The detail breakdown of expenditure is in **Annexure VII.**

In addition to RGoB budget allocation, the National Assembly was able to garner small projects supports from various agencies. A total of Nu. 9.668 million contribution was mobilized during the reporting period. Out of this, UNDP contributed Nu.2.622 million from support to RGoB on Good Governance Project which covered technical assistance support to development of Public Hearing Manual and SDG sensitization workshop. Further, through

the IDEA for Media Skills training, Talk show, Legislative Drafting Manual, and Legislative Research Mentoring training, a sum of Nu.5.046 million (equivalent to 71,074 Euros) was received in the form of technical assistance. UNICEF supported Nu.2.0 million for purchase of basic office furniture and laptop computers for the 34 newly recruited Assistant Research Officers who are attached with Members to support them in their research work.

7. Challenges

There were no major challenges encountered during the reporting period except in overcoming the gap left behind by resignation or transfer or on

Extraordinary Leave of seven senior staff with long experience and capability from the system. The three divisions of the Secretariat still do not have Chiefs.

8. Conclusion

In summary, the reporting year came to a successful end. The Secretariat managed to complete most of the planned activities as envisaged in the Strategic Development Plan of the National Assembly. The two Assembly sessions -6th and 7th - were conducted successfully and 13 laws have been passed.

In terms of human resources, with the approval of nine additional staff as Committee Secretaries and 34 Assistant Research Officers for the Members, the manpower situation will be on an upbeat state and it will yield dividend in the

coming years.

From the total revised budget of Nu.111.465 mn, the total expenditure was Nu.105.25 mn leading to financial achievement of 99.63%. The capital expenditure accounted for 5.37% of the total expenditure only. The annual budget increase was 11%.

The National Assembly Secretariat would like to extend our gratitude to all our partners who have assisted us to achieve the above outputs.

Annexure- I. Staff list of National Assembly Secretariat in 2015-2016

Sl.#	Name	Position Title	Position Level	Remarks
1	Dasho Sangay Duba	Secretary General	EX1 B	
2	Dasho Thinley Thogmaith	Chief Legal Advisor	EX2 A	Resigned in September 4, 2015
3	Chekey Gyeltshen	Director	EX3 A	Transferred to Trashigang Dzongkhag in June 2016
4	Wangchuk Norbu	Dy. Chief Research Officer	P2A	Resigned in April 30, 2016
5	Lotey Gyeltshen	Sr. Research Officer	P3A	
6	Sonam Lhamo	Dy. Chief Research Officer	P2A	EOL
7	Tenzin Namgay	Sr. Research Officer	P3A	
8	Tshewang Norbu	Asst. Research Officer	P5 A	
9	Phub Tshering	Asst. Research Officer	P5 A	
10	Ugyen Wangdi	Research Asst. II	S2 A	
11	Sonam Choki	Committee Secretary V	P5 B	
12	Sonam Delek	Legislative Officer	P4 A	
13	Sonam Tshering	Committee Secretary IV	P4 A	
14	Kanjur Wangmo	Committee Secretary IV	P4 A	
15	Pem Zam	Committee Secretary V	P5 A	
16	Karma Drupchu	Committee Secretary V	P5 B	
17	Jigme Tenzin	Legal Asst. II	S1A	
18	Tshering Dorji	Legal Asst. II	S1A	

19	Tashi Rabtan	Legal Asst. II	S1A	
20	Chimi Lhaden	Legal Asst. II	S1A	
21	Kinzang Choden	Legal Asst. II	S1A	
22	Tashi Dem	Sr. ICT Officer	P3A	
23	Sonam Tobgay	Asst. Info. & Media Officer	P5 A	EOL
24	Sampa Dhendup	Sr. ICT Technical Associate III	SS4 A	
25	Singay Tshering	ICT Technical Associate I	S1A	
26	Kinley	Technician II	S4A	
27	Wangdi Tshering	Technician III	S5 A	
28	Sherab Tenzin	Admin. Officer	P4A	
29	Yeshi Norbu	Sr. Accounts Officer	P3 A	
30	Sonam Wangmo	HRO	P4A	
31	Kuenzang Wangmo	Personal Secretary II	P5 A	
32	Tshering Dorji	Personal Secretary III	P5 B	
33	Kunzang Dema	Accounts Asst. III	SS4 A	
34	Dorji	Sr. Store Keeper IV	S1A	
35	Karma	Sr. Personal Asst. V	S2A	
36	Tshering Dema	Personal Asst. I	S3A	
37	Thinley Dema	Personal Asst. II	S4A	
38	Dhendup Pem	Admin. Assistant II	S4A	
39	Kencho Dema	Admin. Asst. III	S5 A	
40	Jamyang Palden	Personal Asst. III (OL)	S5 A	

41	Kinzang Wangmo	Personal Asst. III (Director)	S5 A	
42	Nangay Pem	Admin. Asst. III	S5A	
43	Tashi Norbu	Admin. Asst. III	S5A	
44	Tashi Wangdi	Admin. Asst. III	S5A	
45	Jigme Zangmo	Record Asst. III	S5B	Resigned in October 1, 2015
46	Choki Dema	Receptionist II	O2 A	Resigned in December 31, 2015
47	Sonam Tshering	Sr. Dispatcher	O1A	
48	Pema Dorji	Driver	O1A	
49	Sonam Tshering	Driver I	O2 A	
50	Choki Dorji	Driver II	O3A	
51	Karma Dhendup	Driver II	O3 A	
52	Ngawang Dorji	Driver III	O4 A	
53	Ugyen Lhendup	Driver III	O4 A	
54	Tashi Dorji	Messenger	NA	
55	Tshokey Dorji	Messenger	NA	
56	Kencho Wangmo	Messenger	NA	Resigned in March 31, 2016
57	Ugyen Choden	Messenger	NA	Resigned in October 12, 2015
58	Menu Lama Moktan	Messenger	NA	Resigned in October 29, 2015
59	Pema Choki	Messenger	NA	
60	Ugyen Dolma	Sweeper	NA	
61	Tenzin Deki	Sweeper	NA	
62	Sonam Choden	Sweeper	NA	
63	Lobzang Dorji	N.Guard	NA	
64	Lopen Rinzin	Sungkhop	NA	

Annexure- II. Foreign Delegation received by the National Assembly in FY 2015-2016

Sl. No.	Delegation	Date	Nos. of members
1	H.E Mr. Nadir Patel, Ambassador - designate of Canada to Bhutan	18 June 2015	7
2	H.E Mr. Ton Sinh Thanh, Ambassador –designate of the Socialist Republic of Vietnam	19 June 2015	5
3	The President of the Court of Appeal, Court of Justice, Thailand	29 June 2015	7
4	Vietnamese Parliamentary delegation led by Dr. Dinh Xuan Thao, Member of Committee on Law and President of the Institute for Legislative Studies of Vietnam	4 July 2015	6
5	The President of the University of New Brunswick (UNB), Mr. Eddy Campbell	6 July 2016	1
6	The outgoing Ambassador of Czech Republic to Bhutan H.E. Mr. Miloslav Stasek	8 July 2015	1
7	The outgoing Ambassador of Turkey to Bhutan, H.E. Mr. Huseyin Muftouglu	13 July 2015	2
8	The outgoing Ambassador of European Union to Bhutan, H.E. Mr. Joao Gomez Cravinho	16 July 2015	2
9	The outgoing Ambassador of Thailand to Bhutan, H.E. Ms. Madurapochana	8 September 2015	2
10	The Director of Danish Institute for Parties and Democracy	17 November 2015	1
11	Mr. Pison Piroon, President of the Juvenile and Family Division of the Supreme Court of Thailand	24 November 2015	2
12	The delegates from the European Union led by Ms. Maria Castillo Fernandez, Head of Division, European External Action Service	27 November 2015	4

13	The newly accredited Ambassador of Czech Republic to Bhutan, H.E. Mr. Milan Hovorka	05 December 2015	5
14	H.E. Mr. Peter Taksøe-Jensen, the new Danish Ambassador to Bhutan	05 December 2015	2
15	H.E. Mr. Devrim Ozturk, Ambassador of Turkey to Bhutan	07 December 2015	3
16	Ms. Rumbidzai, Senior Program Manager from the International Institute for Democracy & Electoral Assistance (IDEA)	15 December 2015	1
17	His Excellency Mr. Tomasz Kozlowski, the new Ambassador of the European Union	03 February 2016	2
18	H. E. Mr. Vladimir Maric, Ambassador –designate of the Re- public of Serbia	1st March 2016	2
19	H.E. Mr. Jozef Drogenik Ambassador of Slovenia to Bhutan	1st March 2016	2
20	Ms. Christine Heather Bogle, Former Ambassador of New Zea- land	14th March 2016	1
21	Mrs. Mieko Nishimizu, the former Vice President of the World Bank	3rd May 2016	2
22	H.E. Miss Panpimon Suwannapongse, Ambassador–designate of Thailand accompanied by Mr. Pacharapol Padermprach the Third Secretary of Royal Thai Embassy in Dhaka	19 May 2016	2

Annexure- III. . Ex-country travel list of Hon'ble Members of NAB for the FY 2015-2016

Sl. No	Name	Designation	Purpose	Place	From	To	Funding
1	Hon Jigme Zangpo	Speaker	Joint Parliamentary Delegation	New Delhi, India	10.8.2015	14.8.2015	RGoB
2	Hon Wangdi Norbu	MP	Joint Parliamentary Delegation	New Delhi, India	10.8.2015	14.8.2015	RGoB
3	Hon Pema Drukpa	MP	Joint Parliamentary Delegation	New Delhi, India	10.8.2015	14.8.2015	RGoB
4	Hon Yogesh Tamang	MP	Joint Parliamentary Delegation	New Delhi, India	10.8.2015	14.8.2015	RGoB
5	Hon Karma Tenzin	MP	Asian Parliamentary Assembly (APA) Standing Committee Meeting on Economic and Sustainable Development Affairs	Jakarta, Republic of Indonesia	19.8.2015	20.8.2015	APA/ RGoB
6	Hon Jigme Wangchuk	MP	Asian Parliamentary Assembly (APA) Standing Committee Meeting on Economic and Sustainable Development Affairs	Jakarta, Republic of Indonesia	19.8.2015	20.8.2015	APA/ RGoB
7	Hon Zangley Drukpa	MP	Training workshop on Capacity Building for Parliamentarians to conduct advocacy for post 2015 issues	Bangkok, Thailand	27.8.2015	28.8.2015	AFPPD

8	Hon Dorji Wangdi	MP	Training workshop on Capacity Building for Parliamentarians to conduct advocacy for post 2015 issues	Bangkok, Thailand	27.8.2015	28.8.2015	AFPPD
9	Hon Jigme Zangpo	Speaker	Fourth World Conference of Speakers of Parliament	UN Headquarters, New York	31.8.2015	2.9.2015	RGoB
10	Hon Khandu Wangchuk	MP	Fourth World Conference of Speakers of Parliament	UN Headquarters, New York	31.8.2015	2.9.2015	RGoB
11	Hon Tshewang Jurmi	MP	Fourth World Conference of Speakers of Parliament	UN Headquarters, New York	31.8.2015	2.9.2015	RGoB
12	Hon Kuenga	MP	Fourth World Conference of Speakers of Parliament	UN Headquarters, New York	31.8.2015	2.9.2015	RGoB
13	Hon Choida Jamtsho	MP	Annual General Meeting of ARAPAC	Kathmandu, Nepal	9.9.2015	11.9.2015	ARAPAC
14	Hon Dophu Dukpa	MP	Annual General Meeting of ARAPAC	Kathmandu, Nepal	9.9.2015	11.9.2015	ARAPAC
15	Hon Novin Darlami	MP	TEDx: South Asian Youth Propose Solutions to Regional Challenges	Hyderabad, India	2.10.2015	4.10.2015	
16	Hon Gopal Gurung	MP	Sixth Global Conference of Parliamentarians Against Corruption	Yogyakarta, Indonesia	6.10.2015	8.10.2015	SEAPAC & GOPAC
17	Hon Karma Rangdol	MP	Sixth Global Conference of Parliamentarians Against Corruption	Yogyakarta, Indonesia	6.10.2015	8.10.2015	SEAPAC & GOPAC

18	Hon Nidup Zangpo	MP	Sixth Global Conference of Parliamentarians Against Corruption	Yogyakarta, Indonesia	6.10.2015	8.10.2015	SEAPAC & GOPAC
19	Hon Jigme Zangpo	Speaker	11th AFPPD General Assembly	Bangkok, Thailand	10.10.2015	11.10.2015	AFPPD
20	Hon Wangdi Norbu	MP	11th AFPPD General Assembly	Bangkok, Thailand	10.10.2015	11.10.2015	AFPPD
21	Hon Chimi Dorji	Dy. Speaker	133rd Inter-Parliamentary Union (IPU)	Geneva, Switzerland	17.10.2015	21.10.2015	RGoB
22	Hon Yeshey Zimba	MP	133rd Inter-Parliamentary Union (IPU)	Geneva, Switzerland	17.10.2015	21.10.2015	RGoB
23	Hon Madan Kumar Chhetri	MP	133rd Inter-Parliamentary Union (IPU)	Geneva, Switzerland	17.10.2015	21.10.2015	RGoB
24	Hon Ritu Raj Chhetri	MP	133rd Inter-Parliamentary Union (IPU)	Geneva, Switzerland	17.10.2015	21.10.2015	RGoB
25	Hon Zangley Dukpa	MP	8th Assembly of the World Movement for Democracy	Seoul, South Korea	1.11.2015	4.11.2015	IRI/30% RGoB
26	Hon Ritu Raj Chhetri	MP	UN Climate Change Conference 2015	Paris, France	30.11.2015	11.12.2015	UN/NEC
27	Hon Rinzin Dorji	MP	UN Climate Change Conference 2015	Paris, France	30.11.2015	11.12.2015	UN/NEC
28	Hon Karma Tenzin	MP	2nd Training Workshop for Parliamentarians on Prioritizing ICPD in the SDGs	New Delhi, India	30.11.2015	1.12.2015	AFPPD

29	Hon Tek Bahadur Subba	MP	2nd Training Workshop for Parliamentarians on Prioritizing ICPD in the SDGs	New Delhi, India	30.11.2015	1.12.2015	AFPPD
30	Hon Madan Kumar Chhetri	MP	Joint Parliamentary Delegation	Bangladesh	25.12.2015	31.12.2015	RGoB
31	Hon Kinley Om	MP	Joint Parliamentary Delegation	Bangladesh	25.12.2015	31.12.2015	RGoB
32	Hon Ugyen Wangdi	MP	Joint Parliamentary Delegation	Bangladesh	25.12.2015	31.12.2015	RGoB
33	Hon Lekey Dorji	MP	Joint Parliamentary Delegation	Bangladesh	25.12.2015	31.12.2015	RGoB
34	Hon Karma Rangdol	MP	Joint Parliamentary Delegation	Bangladesh	25.12.2015	31.12.2015	RGoB
35	Hon Jigme Zangpo	Speaker	South Asian Speakers' Summit on Achieving the Sustainable Development Goals (SDGs)	Dhaka, Bangladesh	30.1.2016	2.2.2016	RGoB
36	Hon Zangley Dukpa	MP	South Asian Speakers' Summit on Achieving the Sustainable Development Goals (SDGs)	Dhaka, Bangladesh	30.1.2016	2.2.2016	RGoB
37	Hon Rinzin Dorji (Shompangkha)	MP	South Asian Speakers' Summit on Achieving the Sustainable Development Goals (SDGs)	Dhaka, Bangladesh	30.1.2016	2.2.2016	RGoB

38	Hon Choida Jamtsho	MP	Induction programme	Myanmar	15.2.2016	18.2.2016	UNDP
39	Hon Pelzang Wangchuk	MP	8th Asia Pacific Conference on Reproductive and Sexual Health and Rights (AP-CRSHR)	Myanmar	23.2.2016	26.2.2016	International Planned Parenthood Federation
40	Hon Nidup Zangpo	MP	8th Asia Pacific Conference on Reproductive and Sexual Health and Rights (AP-CRSHR)	Myanmar	23.2.2016	26.2.2016	International Planned Parenthood Federation
41	Hon Tshe-wang Jurmi	MP	Regional WIP Seminar	Yangon, Myanmar	5.3.2016	6.3.2016	DIPD
42	Hon Dechen Zangmo	MP	Regional WIP Seminar	Yangon, Myanmar	5.3.2016	6.3.2016	DIPD
43	Hon Jigme Zangpo	Speaker	134th Inter Parliamentary Union (IPU) Assembly and Related Meetings	Lusaka, Zambia	19.3.2016	23.3.2016	RGoB
44	Hon Gopal Gurung	MP	134th Inter Parliamentary Union (IPU) Assembly and Related Meetings	Lusaka, Zambia	19.3.2016	23.3.2016	RGoB
45	Hon Yogesh Tamang	MP	134th Inter Parliamentary Union (IPU) Assembly and Related Meetings	Lusaka, Zambia	19.3.2016	23.3.2016	RGoB

46	Hon Rinzin Jamtsho	MP		134th Inter Parliamentary Union (IPU) Assembly and Related Meetings	Lusaka, Zambia	19.3.2016	23.3.2016	RGoB
47	Hon Kuenga	MP		South Asia Parliamentarians' Meeting on Child Marriage	Kathmandu, Nepal	22.3.2016	23.3.2016	AFPPD
48	Hon Kinley Om	MP		South Asia Parliamentarians' Meeting on Child Marriage	Kathmandu, Nepal	22.3.2016	23.3.2016	AFPPD
49	Hon Jigme Zangpo	Speaker		G7 Global Conference of Parliamentarians on Population and Development	Tokyo, Japan	26.4.2016	27.4.2016	AFPPD
50	Hon Karma Dorji	MP		G7 Global Conference of Parliamentarians on Population and Development	Tokyo, Japan	26.4.2016	27.4.2016	AFPPD
51	Hon Dophu Dukpa	MP		Study Visit to Public Accounts Committee of the Parliament	Delhi and Ahmadabad, Gujarat	16.5.2016	21.5.2016	RGoB
52	Hon Choida Jamtsho	MP		Study Visit to Public Accounts Committee of the Parliament	Delhi and Ahmadabad, Gujarat	16.5.2016	21.5.2016	RGoB
53	Hon Karma Tenzin	MP		Study Visit to Public Accounts Committee of the Parliament	Delhi and Ahmadabad, Gujarat	16.5.2016	21.5.2016	RGoB
54	Hon Rinzin Dorji (Phuentsholing)	MP		RSIS-WTO Parliamentary Workshop on International Trade 2016	Singapore	17.5.2016	19.5.2016	WTO

55	Hon Wangdi Norbu	MP	RSIS-WTO Parliamentary Workshop on International Trade 2016	Singapore	17.5.2016	19.5.2016	WTO
56	Hon Tek Bahadur Subba	MP	Comprehensive High-level Midterm Review (MTR) on the Implementation of the Istanbul Programme of Action (IPoA) for the Least Developed Countries	Antalya, Turkey	27.5.2016	29.5.2016	Government of Turkey
57	Hon Pelzang Wangchuk	MP	Conference on Accelerating Efforts to End Child Marriage through joint action with Regional and National Human Rights Institutions	Kathmandu, Nepal	2.6.2016	3.6.2016	SAIEVAC
58	Hon Dechen Zangmo	MP	Conference on Accelerating Efforts to End Child Marriage through joint action with Regional and National Human Rights Institutions	Kathmandu, Nepal	2.6.2016	3.6.2016	SAIEVAC

Annexure IV. Ex-Country travel list of staff of NAS for the FY 2015-2016

Sl. No	Name	Designation	Purpose	Place	From	To	Funding
1	Sangay Duba	Secretary General	Joint Parliamentary Delegation	New Delhi, India	10.8.2015	14.8.2015	RGoB
2	Karma Drupchu	Committee Secretary	Joint Parliamentary Delegation	New Delhi, India	10.8.2015	14.8.2015	RGoB
3	Tshering Dorji	Legal Asst.	Fourth World Conference of Speakers of Parliament	UN Headquarters, New York	31.8.2015	2.9.2015	RGoB
4	Tashi Rabten	Legal Asst.	Annual General Meeting of ARAPAC	Kathmandu, Nepal	9.9.2015	12.9.2015	ARAPAC
5	Sherab Tenzin	Admin. Officer	Parliamentary Fellowship Program	Parliamentary Centre, Canadian Organization, Ottawa, Canada	9.9.2015	25.9.2015	Government of Norway
6	Sonam Tobgay	Info. & Media Officer	11th AFPPD General Assembly	Bangkok, Thailand	10.10.2015	11.10.2015	RGoB
7	Sangay Duba	Secretary General	133rd Inter-Parliamentary Union (IPU)	Geneva, Switzerland	17.10.2015	21.10.2015	RGoB
8	Tshewang Norbu	Asst. Research Officer	Parliamentary Internship Program	BPST, New Delhi, India	5.11.2015	4.12.2015	GoI

9	Tshering Dorji	Personal Secretary	Parliamentary Internship Program	BPST, New Delhi, India	5.11.2015	4.12.2015	GoI
10	Yeshi Norbu	Sr. Accounts Officer	Government Accounting and Financial Management	Institute of Govt. Accounts and Finance, New Delhi, India	4.1.2016	22.1.2016	GoI
11	Tshering Dema	Personal Asst.	Diploma in Communication English, IT and Networking	NIIT, New Delhi, India	5.1.2016	4.3.2016	GoI
12	Kencho Dema	Admin. Asst	Diploma in Communication English, IT and Networking	NIIT, New Delhi, India	5.1.2016	4.3.2016	GoI
13	Tashi Dem	Sr. ICT Officer	Advanced Border Gateway Protocol (BGP)	Advance Science and Technology Institute, Philippines	20.1.2016	22.1.2016	(TEIN*CC)/ RGoB
14	Sangay Duba	Secretary General	South Asian Speakers' Summit on Achieving the Sustainable Development Goals (SDGs)	Dhaka, Bangladesh	30.1.2016	2.2.2016	RGoB

15	Kuenzang Wangmo	Personal Secretary	South Asian Speakers' Summit on Achieving the Sustainable Development Goals (SDGs)	Dhaka, Bangladesh	30.1.2016	2.2.2016	RGoB
16	Sangay Duba	Secretary General	134th Inter Parliamentary Union (IPU) Assembly and Related Meetings	Lusaka, Zambia	19.3.2016	23.3.2016	RGoB
17	Sampa Dhendup	Sr. ICT Technical Associate	134th Inter Parliamentary Union (IPU) Assembly and Related Meetings	Lusaka, Zambia	19.3.2016	23.3.2016	RGoB
18	Sampa Dhendup	Sr. ICT Technical Associate	Network Management/CCNA Training	Kolkatta, India	10.4.2016	20.4.2016	RGoB
19	Phub Tshering	Asst. Research Officer	Study Visit to Public Accounts Committee of the Parliament	Delhi and Ahmadabad, Gujarat	16.5.2016	21.5.2016	RGoB
20	Tashi Rabten	Legal Asst.	Study Visit to Public Accounts Committee of the Parliament	Delhi and Ahmadabad, Gujarat	16.5.2016	21.5.2016	RGoB

Annexure V. Terms of Reference for Assistant Research Officers (AROs) for Members of Parliament (MPs)

As per Section 301 of the National Assembly (Amendment) Act 2014, in order to enhance the capacity and performance of the Members of Parliament (MPs) in discharging their duties and responsibilities with the highest of standards and professionalism, a Member of Parliament shall be provided with and supported by a research officer each. The Terms of Reference of Assistant Research Officers (AROs) shall be as follows:

Research and Analysis Functions

1. Carry out research and analysis works on legislation and policy issues, individually or in groups, for the Members of Parliament related to the whole gamut of their parliamentary functions;

Drafting functions

2. Draft speeches, letters, correspondences, notes, briefs, reports and other forms of information and communication;

Coordination and Liaison Functions

3. Organize and coordinate discussions, consultations, seminars, forum and public hearings both in the Parliament and their constituencies;
4. Coordinate and manage all logistics such as scheduling, organizing and managing appointments, meetings, tours and travels, and other plans and programmes;
5. Coordinate and liaison with other Members of Parliament, government ministries and agencies, both central and local governments, constituencies and other outside stakeholders;

Personal Secretary Functions

6. Familiarize and update timely the members on all parliamentary matters including Rules of Procedures and Government rules, notifications and circulars; and
7. Carry out any other tasks as may be assigned by the members from time to time.

Annexure- VI. Name of Serving Members by Constituency and Dzongkhag in 2015-16

Sl.No	Name	Constituency	Dzongkhag	Email ID	Mobile No
1	Hon. Khandu Wangchuk	Lamgong-Wangchang	Paro	kwangchuk@nab.gov.bt	17708313
2	Hon. Wangdi Norbu	Bartsham-Shongphu	Trashigang	wnorbu@nab.gov.bt	17112697
3	Hon. Karma Rangdol	Gangzur-Minjev	Lhuentse	krangdol@nab.gov.bt	17602563
4	Hon. Nidup Zangpo	Nubi-Tangsibji	Trongsa	nzangpo@nab.gov.bt	77114012
5	Hon. Kinga Tshering	North-Thimphu	Thimphu	ktshering@nab.gov.bt	17111347
6	Hon. Choida Jamtsho	Nganglam	Pema Gatshel	cjamtsho@nab.gov.bt	17662055
7	Hon. Yeshi Zimba	South-Thimphu	Thimphu	yzimba@nab.gov.bt	17114040
8	Hon. Zangley Dukpa	Khar-Yurung	Pema Gatshel	zdukpa@nab.gov.bt	17111880
9	Hon. Dorji Wangdi	Panbang	Zhemgang	dwangdi@nab.gov.bt	17653607
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Annexure- VII. The overall budget and expenditure status for the FY 2015-16.

Sl. #	Particular	Approved budget		Revised budget		Expenditure		Budget lapsed	
		Current	Capital	Current	Capital	Current	Capital	Current	Capital
1	Secretariat service	24.908	0.08	22.800	0.080	22.69	0.076	0.110	
2	MP services	70.144	0.25	72.534	4.022	72.482	3.965	0.052	
3	Dzongkha Development program		0.15		0.173		0.173		
4	In-house printing & communication	2.65	0.515	1.494	0.732	1.489	0.709	0.005	
5	Parliamentary Exchange program	1.2		1.200		1.198		0.002	
6	Maintenance of CCVT & Fire services	1.76		1.76		1.76			
7	UNDP support for NAB			0.827		0.817		0.010	
8	Public Accounts Committee (PAC)	0.884		0.884		0.845		0.039	
9	Youth Parliamentary Program (Procured laptop)		0.5		0.500		0.409		
10	Digitization of Verbatim (AC at Server room)		0.35		0.170		0.167		
11	Production of Documentary Film (BBSCL)				0.309		0.309		

12	Session services	3.08		3.080		3.078		0.002
13	Committee services	1.504		0.900		0.89		0.010
		106.13	1.845	105.479	5.986	105.25	5.808	0.230
	Total Budget	107.975		111.465		Total budget lapsed		0.408
	Total budget increased (%)		11					
	Total budget utilized (%)		99.63					
	Total budget surrendered (%)		0.37					