



ANNUAL REPORT

JULY 2020- JUNE 2021



NATIONAL ASSEMBLY SECRETARIAT
ROYAL GOVERNMENT OF BHUTAN



“We are yet to take full advantage of our small size, to better organise and manage ourselves. Larger countries are faced with challenges in communication and information sharing, and in building consensus and harmony. These lead to mismanagement, lack of responsibility and accountability, oversight, and failure to achieve results. As a small country, we should be more efficient and effective than others. We must be able to address challenges and seize opportunities promptly. It is time to acknowledge our shortcomings, and act swiftly to correct them. The Government, law makers, Civil Service, and institutions must undertake the responsibility of restructuring and improving our laws, policies and procedures.”

- An excerpt from a Summary Translation in English of His Majesty's 112th National Day Address, 2019 at Changlimithang, Thimphu

FOREWORD

The National Assembly of Bhutan (NAB) is pleased to present the Annual Report 2020-2021. The report celebrates the overall achievements of NAB in the year 2020-2021 and the objective of the Strategic Development Plan (2019-2023) while effectively carrying out legislative, oversight, and representational functions. It also brings into focus the effort and initiatives of NAB and the Secretariat towards fulfilling the country's overarching goal of Gross National Happiness and their mandates to the country and people.

During this reporting period, the 4th and the 5th Session of the Third Parliament were held. The two Sessions included a total of 41 sittings which includes 11 days of Parliamentary Joint sittings. A total of 12 legislations were passed, out of which 9 were granted Royal Assent and the other 3 were referred to the National Council. These legislations were deliberated and amended in consonance with the Constitution for the benefit of the people and the country. The Sessions had also been enriched with a total of 126 questions on various issues concerning people out of which 91 were oral questions.

Even though the global pandemic imposed restrictions, the Members of Parliament have made frequent visits to their constituencies to connect, understand and listen to the people during this challenging period.

The NAB is also proud to celebrate the extra miles of success achieved from the office. The former Director was appointed as Dagana Dzongdag, whereas the Deputy Administrative Officer joined the Thrimshing Dungkhag as the Dungpa.

To my knowledge, the Secretariat has served the Hon'ble Speaker and the Hon'ble Members of Parliament at the best of our capabilities and with utmost sincerity. Therefore, I take this opportunity to thank all my colleagues for their unwavering, dedicated and professional support provided to me during the provision of the services to our Hon'ble Parliamentarians.



Tashi Delek!

Karma Weezir
Secretary General



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1. INTRODUCTION

The Article 10 of the Constitution of the Kingdom of Bhutan 2008 states: ***“There shall be a Parliament of Bhutan in which all legislative powers under the Constitution are vested and which shall consist of the Druk Gyalpo, the National Council and the National Assembly.”***

The National Assembly of Bhutan (NAB) has legislative, oversight, and representational mandates. To fulfil these mandates, the Members of Parliament (MPs) are supported by almost 87 Secretariat staff led by the Secretary General of the National Assembly Secretariat (NAS).

The Report highlights the major activities and achievements, plans and programs, and challenges of the NAB in the FY 2020-2021. The report also celebrates the efforts and the initiatives shouldered by the MPs and the Secretariat Staff in working towards the achievement of mandates and the show of solidarity during the COVID-19 pandemic in the country.

The NAB is pleased to present the Annual Report 2020-2021 and report that the 4th and the 5th Session of the Third Parliament were held during this period. The two Sessions included a total of 41 sittings which includes 11 days of Parliamentary Joint sittings. A total of 12 legislations were passed, out of which 9 were granted Royal Assent and the other 3 were referred to the National Council.

These legislations were deliberated and amended in consonance with the Constitution for the benefit of the people and the country. The Sessions had also been enriched with Question Hours which saw a total of 126 questions on various issues concerning people and the country, out of which 91 were oral questions.

2. THE SECRETARIAT

The National Assembly Secretariat is an independent and non-partisan institution headed by the Secretary General. The staff led by the directorate and chiefs of the four divisions support the Secretary General to manage the Secretariat and assist NAB to fulfil its mandates. The NAS has four divisions: Legislative and Procedural Division, Research and Hansard Division, Information and Communications Division, and

Secretariat Services providing professional, technical, and support services to the National Assembly members.

The Legislative and Procedural Division is responsible to facilitate the planning, organization and smooth conduct of National Assembly sessions and Committee sittings. The Division provides legal advice and professional services to the Speaker, the Secretary General, the National Assembly and its Committees. The Division also reviews Bills, rules and regulations as to their constitutionality, form, style and substance and handles legal matters besides providing professional advice and support services to the NAB.

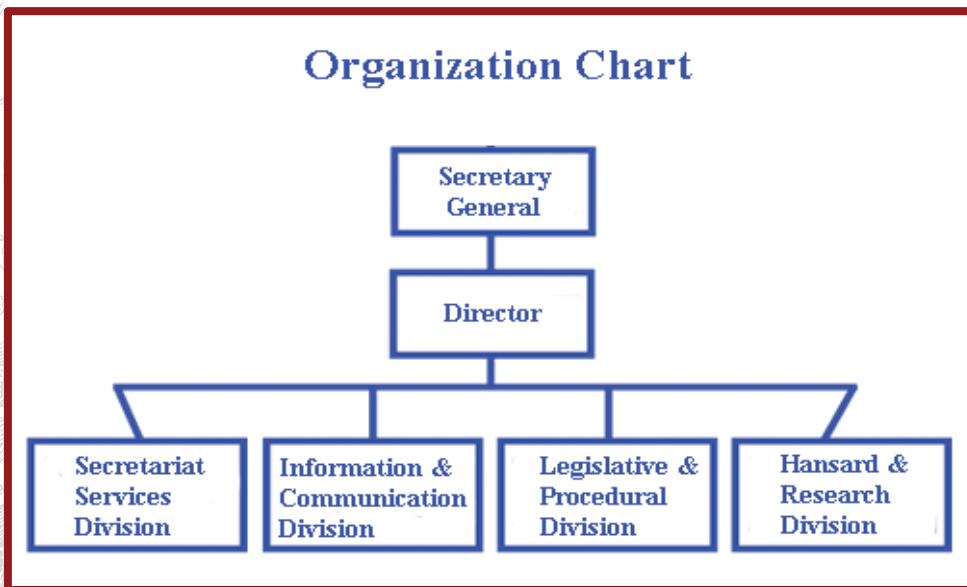


Fig 1: Organogram of the NAS

The Research and Hansard Division takes care of research and documentation (Hansard) functions of the Secretariat. It involves rendering professional advice and research support services through Research, Hansard and Translation functions.

The Information & Communications Division is responsible for organizing and managing public relations of the National Assembly. It undertakes educational and advocacy programs that take the work of the National Assembly to the people. The division renders professional information and communications advice and support services through Library and Archive, Information Technology (IT) and Printing and publication Sections.

Secretariat Services division is responsible for leading the Secretariat's strategic planning and management to ensure that the office fulfils its vision and mission. It manages the day-to-day general administrative and financial services. Like other divisions it provides professional advice and support services to the Members, Committees and Secretary General in the form of Administrative, Human Resource and Finance.

2.1 HUMAN RESOURCE

Under the four divisions, there are a total of 87 staff carrying out their own roles and responsibilities for the better performance of the Secretariat. From the 87 staff, almost 54% are regular staff and the rest 46% are recruited on contract basis and are all under the Royal Civil Service Commission (RCSC). In the reporting year 2020-2021, three new staff joined the office while six staff resigned/transferred, and two are on Extraordinary/Study Leave. Even though the Secretariat saw an increasing number of female staff joining the office, only 35 out of 87 staff are female making it almost a 40:60 ratio of female to male.

The distribution of staff by division in male and female strength is shown in the diagram below.

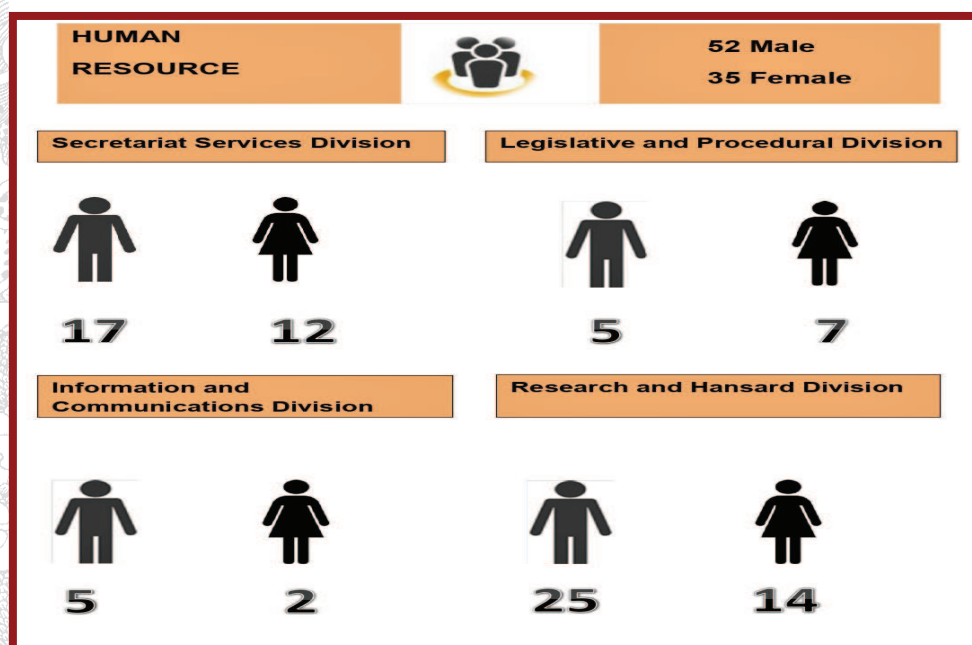


Fig.2 : National Assembly Secretariat Human Resource Strength

Aligning with the Strategic Development plan 2019-2023, a Deputy Chief ICT Officer has joined the Secretariat and is enhancing the services. Yet, the projected need for Program/Planning Officer, Research Officers, and Photographer still needs to be fulfilled for better performance and services to the Members.

2.2 HUMAN RESOURCE DEVELOPMENT

In keeping with His Majesty's words during the 11th Convocation of Royal University of Bhutan on 7th June, "We will never go wrong if we invest in human resources and in building intelligent institutions. We have to empower the people to achieve their full potential. What we lack in numbers, we must make up for in talent", the NAS places the highest priorities in the Human Resources Development plan. Even though several training and capacity building programs were hindered by the restrictions due to the global pandemic, the Secretariat abiding by the Covid-19 protocol had some of the staff undergo several important training and workshops.

During the FY 2020-2021, 55 staff underwent training and workshops within the country for capacity building and exploration while the training and conferences outside the country were either called off or postponed due to the pandemic. Some of the staff availed as high as 4 training/conferences in this financial year.

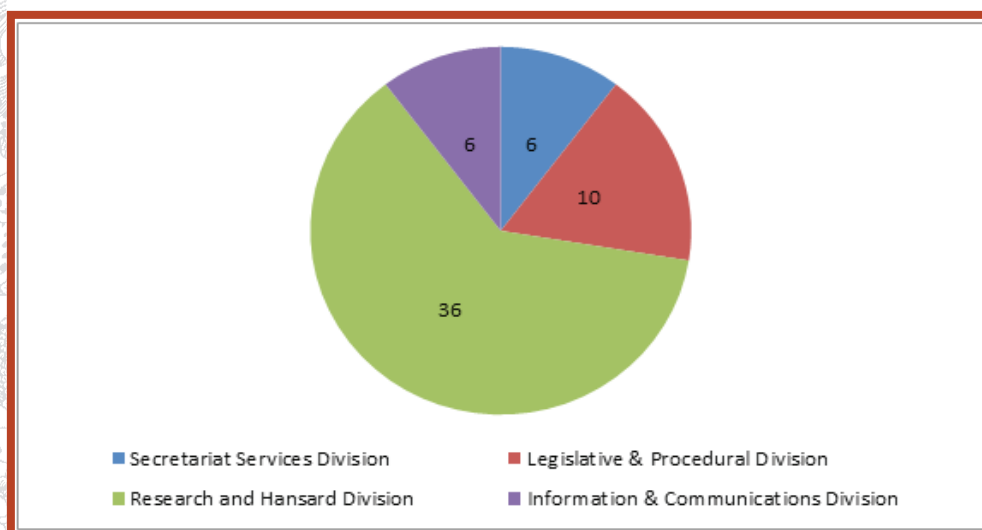


Fig. 3 : In-country training/conferences under respective Divisions

The training and conferences were mostly organized either by the parent agencies or other related agencies. The training/conferences the staff attended were on various

topics like Digital Skills Training. Virtual workshop on “Professionalizing the Civil Service Program”, Impact of the introduction of the Bhutanese Goods and Service Tax (GST) on the competitiveness of Bhutanese manufacturing industries and the Bhutanese economy at large, e-DATS, Integrated Business Licensing Service Workshop, Workshop for Parliamentarians on Gender Scrutiny of Legislation, Policy and Budgets, SDG self-Assessment workshop, Competency Based Training for HRO, INTERPARES e-learning program on Parliamentary Oversight, 206th Governing Session of the IPU, and Internal Workshop for NA’s prioritized Activities.

The figure 3 shows the number of staff who underwent the in-country training/conferences under their respective Divisions. The details of in-country training and conferences attended by the staff are also provided in the Annexure I.

2.3 RESOURCING EACH OTHER

Besides training and workshops, the NAS with the aim to build organizational capacity of the Secretariat, launched an in-house learning exercise titled “Resourcing Each Other” on 28th July 2020.

The Secretariat underlines that effective communication and the art of presentation are crucial for staff to work efficiently and enhance the confidence of the staff, leading them to be more conversant and productive in their lives.

The launching presentation was made by the Director on the topic: Democracy is all about who Governs and the Chief of Research & Hansard Division on the topic: About the Parliament Building. The launching event was graced by the presence of the Secretary General and 15 officers of the Secretariat. The exercise mandates all officers to make presentations on their chosen topics to the in-house group. The presenters were provided with feedback and comments by the participating audience on what needs to be improved and what could be avoided for the betterment of the presentation.

A total of 18 officers made presentations on various topics such as, Democracy is all about who governs, Work Life Balance, About the Gyelyong Tshogkhang Building, What being a Civil Servant Means, Evolution of the National Assembly Secretariat and Women in Development among others. While many of the presentations were made in English, a few presentations were made in Dzongkha.



Fig 4: First Resourcing Each other session

The Secretariat hopes that through this program, all the participants will be able to grow and embrace the best version of themselves. The Secretariat also felt that such activity should be continued with more emphasis on Dzongkha. The details of the presenter and their presentation titles are listed in **Annexure II**

3. PHYSICAL ACHIEVEMENTS

The most important thing that influences employees' motivation and happiness, and how productive and efficient they can be, all goes down to their working environment. The Secretariat revamped the whole network infrastructure for both the NAS and the Office of the MPs to ensure a better working environment and better accessibility of connection.

The improved network infrastructure has enabled better connection between the two offices via a point-to-point network using BTL infrastructure. With this new infrastructure, the MPs and the Staff are able to conduct e-Session, easily access session documents during the session, enable intranet within the office, optimize the usage of the available resources in both the offices, and access the resources shared between these two offices. It has also enabled the centrally controlled network which

in turn enhanced the internet connections with reduced expenditure, reduced recurring cost for license renewal, and reduced extra cost for the internet during the parliament session. The cost saving from this exercise amounted to almost Nu. 200,000/- annually.

The Secretariat also installed two new “show throw projector systems” in Lhen-zom Khangzang, one of the grand conference rooms in the National Assembly to enable smooth functions of the Secretariat and the Committee functions. In advancing e-Parliament, the NAB continues using the Virtual Zomdu for meeting with the constituents and the stakeholders. The official social media sites and the official website engage in two-way dialogue with the public and stakeholders enabling active social media presence on multiple platforms.

The Secretariat also continues to assist and ensures that all Parliamentary proceedings as well as the official correspondences are conducted in Dzongkha, the national language.

4. PARLIAMENTARY PROCEEDINGS

The Fourth Session of the Third Parliament was conducted on 26th November, 2020 till the 14th December, 2020 for a duration of 16 working days. The Session saw 58 Questions raised on various issues of which 37 were Oral Questions and 21 were written questions during the 4 rounds of Question Hour session. During the Session, the Motion on the need to raise the retirement age of Civil Servants to 60 years was also raised. The Entitlement and Service Conditions (Amendment) Bill for the Holders, Members and Commissioners of Constitutional Office of Bhutan 2020, the Lhengye Zhungtshog Bill of Bhutan 2020 and the Fiscal Incentives Bill of Bhutan 2020 were introduced in the Fourth Session. The two International Conventions: Convention on Framework Agreement between the Royal Government of Bhutan and European Investment Bank (EIB) Governing Activities in Bhutan and the Agreement between Royal Government of Bhutan and the Green Climate Fund (GCF) on the Privileges and Immunities of the Green Climate Fund were ratified in the Session.

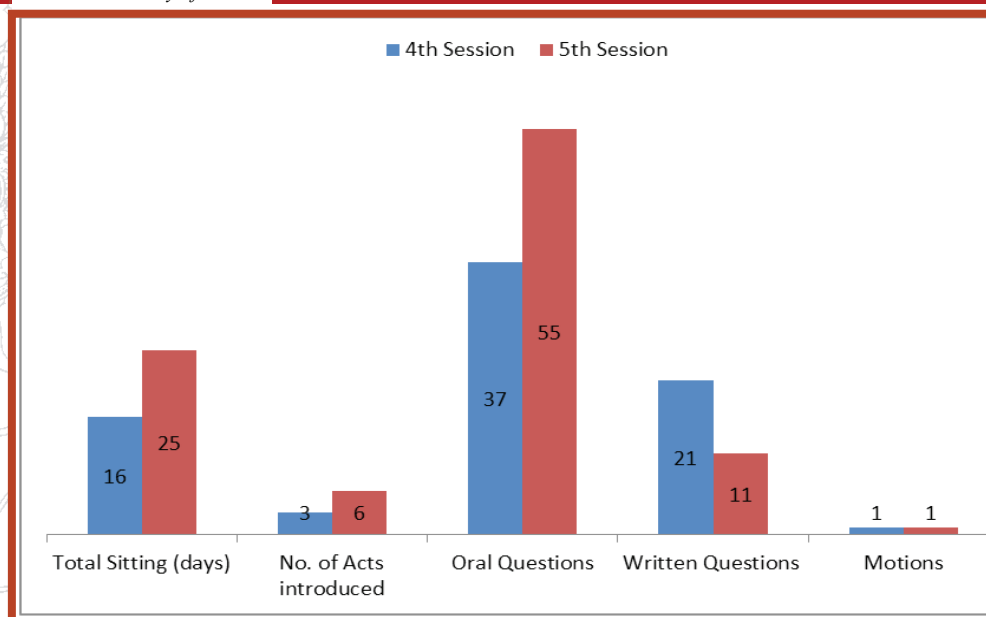


Fig 5: Comparison between the Fourth and the Fifth Session

The graph above shows a brief comparison between the Fourth and the Fifth Session of the Third Parliament regarding the number of sitting days, number of Legislations introduced, Question Hours, and motions deliberated.

The Fifth Session of the Third Parliament was conducted from 27th May, 2021 to 30th June 2021, for 25 working days. The Fifth Session saw the introduction of the Royal Bhutan Police (Amendment) Bill of Bhutan 2021, Biodiversity Bill of Bhutan 2021, Goods and Services Tax (Amendment) Bill of Bhutan 2021, Customs Duty Bill of Bhutan 2021, Tobacco Control (Amendment) Bill of Bhutan 2021 and Tax Bill of Bhutan 2021. Of the six Bills introduced, Goods and Services Tax (Amendment) Bill of Bhutan 2021, Customs Duty Bill of Bhutan 2021 and Tax Bill of Bhutan 2021 were declared as Money Bill whereas the Tobacco Control (amendment) Bill of Bhutan 2021 was declared as an Urgent Bill.

The Joint Sitting of the Parliament during the Fifth Session adopted the Lhengye Zhungtshog Bill of Bhutan 2020 but deferred the Mines and Minerals Bill of Bhutan 2020 as per Section 59A (2) of the Legislative Rules of Procedure 2017. The Session also ratified two International Conventions, the Preferential Trade Agreement (PTA) between the Royal Government of Bhutan and the People's Republic of Bangladesh

and the United Nations Convention Against Corruption (UNCAC) Amendment. Additionally, in line with the Legislative Procedure, a follow-up implementation from the 2nd Session, a Motion and two rounds of Question Hour inclusive of 54 Oral Questions and 12 Written Questions were also deliberated in the Session. The need to regularize the Consolidated Contract Employee as the Regular Contract was also raised as the Motion during the session.

4.1 New Opposition Leader

Following the official resignation of the previous Opposition Leader, Hon'ble Pema Gyamtsho (PhD) on 7th September, 2020, Hon'ble Dorji Wangdi, Member of Parliament from Pangbang Constituency joined as the new Opposition Leader on 15th September, 2020.



Fig 6: Hon'ble Dorji Wangdi

5. LEGISLATIVE ROLE AND LEGISLATIONS PASSED

In both modern politics and the world, a Parliament is a legislative body of Government. Generally, a modern Parliament has three functions: representing the electorate, making laws, and overseeing the Government via hearings and inquiries. In Bhutan, the Parliament consists of the Druk Gyalpo, the National Council and the National

Assembly and is the highest legislative institution in the country. The National Assembly holds two sessions every year, winter and summer session.

During the Fourth Session of the Third Parliament, the Fiscal Incentives (Amendment) Bill of Bhutan 2020, the Civil and Criminal Procedure Code (Amendment) Bill of Bhutan 2019, the Penal Code (Amendment) Bill of Bhutan 2019, the Negotiable Instruments (Amendment) Bill of Bhutan 2020 were passed and have been granted Royal Assent by His Majesty the Druk Gyalpo. The Entitlement and Service Conditions (Amendment) Bill for the Holders, Members and Commissioner of Constitutional Office of Bhutan 2020 and Lhengye Zhungtshog Bill of Bhutan 2020 were referred to the National Council of Bhutan whereas the Royal Bhutan Police (Amendment) Bill of Bhutan 2020 and the Anti-Corruption (Amendment) Bill of Bhutan 2020 were deferred from deliberation in the Fourth Session. While deliberating on the Mines and Minerals Bill of Bhutan 2020, the Houses could not reach to a consensus on the principles of the Bill and a Joint Committee was constituted to resolve the issues through unanimous consensus.

The Fifth Session of the Third Parliament saw the adoption of the Goods and Services Tax (Amendment) Bill of Bhutan 2021, Customs Duty Bill of Bhutan 2021, Tax Bill of Bhutan 2021, Tobacco Control (Amendment) Bill of Bhutan 2021, and the Royal Assent was also granted. The Lhengye Zhungtshog Bill of Bhutan 2020 was also passed whereas the Anti-Corruption (Amendment) Bill of Bhutan 2020 is being referred to the National Council. The Local Government (Amendment) Bill of Bhutan 2021 was withdrawn from deliberation in the Session due to the requirement for more detailed research and consultations especially with the local leaders and general public whereas the Mines and Minerals Bill of Bhutan 2020 was deferred.

6. OVERSIGHT ROLE AND PARLIAMENTARY COMMITTEES

The visible part of the Parliament's work happens in the Parliament Hall when it is delivered live to the people during its two Sessions every year and they are closely watched and widely known. However, Parliament has a Secretariat of staff and groups working around the clock through the year getting a considerable amount of work done for the success of those two visible Sessions. They are the Parliamentary staff and Parliamentary Committees.

The Parliamentary Committees are smaller groups of MPs comprising the members from both ruling and opposition parties and they function throughout the year undertaking functions, such as carrying out inquiries, hearing witnesses, consulting, discussing matters in detail and formulating reasoned conclusions. Article 10(11) of the Constitution of the Kingdom of Bhutan mandates each House of Parliament to establish Committees through Rules of Procedure in order to carry out the business of Parliament.

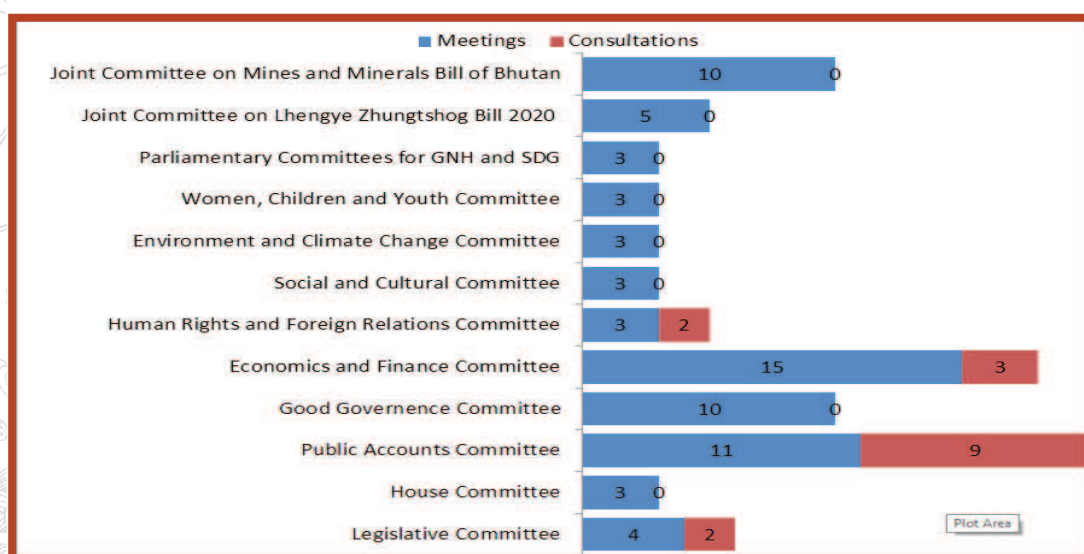


Fig 7: Details on Committee Meeting & Consultations

The NAB has 9 Standing Committees viz. Public Accounts Committee (Joint Parliamentary Committee), Legislative Committee; Human Rights and Foreign Relations Committee; Social and Cultural Committee; Good Governance Committee; Environment and Climate Change Committee; Women, Children, and Youth Committee; Economic and Finance Committee; and House Committee. The following ad hoc and Joint Committees were also formed: Parliamentary Committee for GNH and SDG; Joint Committee on Lhengye Zhungtshog Bill of Bhutan 2020 and Joint Committee on Mines and Minerals Bill of Bhutan 2020. While these Committees are comprised of MPs from both Ruling and Opposition Parties, the Joint Committees have members from both National Assembly and National Council. The Committees are also responsible for overseeing that the Government achieves the Sustainable Development Goals in line with the 12th Five Year Plan.

During the reporting financial year, a total of 89 Committee meetings and consultations were held to carry out the studies and in-depth analysis on various issues. The Public Accounts Committee met for as many as 20 times while the rest of the Committees met at least four times on an average.

7. REPRESENTATIONAL ROLE AND CONSTITUENCY VISITS

The MPs have a representation role as one of their highest mandates. Representation works two ways, representing the constituents in the decision making process and informing them on the decisions of the Parliament. The Rules of Procedure of the NAB mandates the MPs to visit their constituencies at least twice a year to meet their constituents. Constituency visits are aimed at enhancing the two-way communication between the constituents and their representative. The Members are considered the bridge between people and the Government and a representative to mirror the expectations of the people and help achieve them. The visits are expected to enable the Members to get hands-on experiences of their people and know the reality of the hardship faced by the constituents.

During the FY 2020-2021, almost all the MPs visited their constituency at least once with the duration varying from 15 to 56 days. The highest frequency of the constituency visit was as high as 5 times. Few of the Members couldn't complete their constituency visit for the second time due to the COVID restrictions and having to go through quarantine stays limiting the days to interact with the constituents.

8. PARLIAMENT AND COVID-19

The Speaker and the Members of Parliament attended a presentation from the Government on the updates of responses and readiness with regard to COVID-19 pandemic on 30th July, 2020. During the presentation, the Members were informed on the national situation, significant COVID-19 national intervention, uniqueness of Bhutan in handling the pandemic situation, immediate risks and priorities for Bhutan, community transmission mitigation strategy, lockdown and also on COVID-19 vaccines.



Fig 8: Members of Parliament attending the COVID 19 Response and Readiness updates

The Members also attended a zoom presentation on the COVID-19 Vaccination Roll Out Plan of the Ministry of Health by the Health Minister and Health Officials on 19 January 2021 where they were informed on the three available vaccines mainly Pfizer, Moderna and Astrazeneca, their characteristics, storage temperature, recommended age and adverse reactions. The members were also informed on the details of the available space and storage capacity for different vaccines, distribution mechanisms and vaccination roll out plans of the Health Ministry.

Taking into consideration the safety of the Parliamentarians and their duty for the Nation, the MPs led by the Speaker and the Opposition Leader underwent the COVID-19 test prior to the beginning of the 5th Session of the Third Parliament.

8.1 4th Session of the 3rd Parliament goes Digital

In an unprecedented move to capitalize on the Covid-19 pandemic situation in the country, the NAB went Digital. The paperless or use of digital during deliberation was also in keeping with the national initiative to conserve resources and enhance efficiency. The electronic device has also been used extensively in the Committee meetings and in the Plenary Sessions. The main objective of the use of devices was to enable online sharing of documents, collaboration on documents, enable easy access to documents and prompt retrieval via google docs, google sheets and google drive. It

will also encourage and help members manage their schedule with the use of google calendar and use google meet to hold meetings.



Fig 9 : Members using Ipads for deliberation

The move was considered as holistic as not only the MPs, but also the Secretariat staff function through electronic devices. This initiative has enhanced the working of the MPs and the Staff even during the National Lockdowns through work from home method. Few functional initiatives have been on the emphasis of use of Dzongkha language, and plastic less initiatives.

8.2 Speaker in support for De-suups.

The Speaker of National Assembly, Tshogpon Wangchuk Namgyel took up his responsibility to make his own impact in the battle against the global pandemic. From being on the Covid-19 frontline to supporting the frontliners, Speaker has generously rendered financial as well as general support.

The Hon'ble Speaker met with the De-suups of NAB who volunteered during the National Lockdowns and conveyed his support and appreciation with a lunch and cash rewards. He mentioned that he is proud that the De-suups volunteered and encouraged them to volunteer in the future events.



Fig 10: Hon'ble Speaker with De-suups

The Speaker's support to the De-suups wasn't confined within the Secretariat but he also travelled and met with the De-suups who were on Water Flagship executed as a part of De-suung National Service. The Hon'ble Speaker along with the NAS team served lunches and refreshments in various stations to thank the De-suups for their invaluable service in this impending COVID time.

8.3 Into De-suung Duties

Majority of the MPs are De-suups meaning the "Guardians of Peace " which is also known as the brainchild of His Majesty the King to promote the spirit of volunteerism, the positive influence of ethics, and the values of community service, integrity and civic responsibility in society. Since its establishment in February 2011, the De-suung family has grown as large as 22,095 in 45 batches being trained.

The MPs, realizing the requirement for volunteers in the frontline against the global pandemic, volunteered in various frontline stands. Even the non-Desuup MPs got themselves engaged in various activities.



Fig 11: Hon'ble Dil Maya Rai, during De-suung Training

9. COLLABORATION WITH INTERNATIONAL PARLIAMENTARY INSTITUTION

MPs carry vast responsibilities to ensure that every decision that they take are well researched and well-reasoned. To do this, MPs require lots of exploration, broadening of their horizon and interaction with various other perspectives. So, it is of paramount importance that Parliament go beyond the primary task of debating and passing laws and get engaged in inter Parliamentary diplomacy and exchange partnership. These collaborations enable the MPs to come forward with valuable new perspectives on the issues the parliament is debating on.

Moreover, as all ratifications of agreements and treaties with other countries and external agencies need Parliamentary endorsement, there is all the more reason for the Parliament to engage in and have influence in international affairs. But due to the situation of the country as well as in the world, most of the international programs and conferences were held virtually.

9.1 Virtual International Conferences attended by Members

In the reporting financial year, the MPs couldn't travel for ex-country visits, conferences and training but attended several international trainings and conferences virtually.

They also attended some important workshops inside the country. The trainings and workshops were on topics like Legislative Drafting, 206th Session of the Governing Council of the Inter-Parliamentary Union (IPU), Climate Vulnerable Forum (CVF) Global Parliamentary Meeting, Advanced Media Literacy Workshop, Legislative Scrutiny of Budget, Sustainable Development Goals Assessment Workshop, and workshop on Gender Scrutiny of Legislation, Policy and the Budget.



Fig 12: Members attending the training on Legislative Drafting at the Institute for Management Studies Ltd

9.2 Foreign delegations received by the National Assembly of Bhutan

Among the impacts the global pandemic has brought to the country, one visible impact is on the meet and greets programs everywhere. During the financial year the NAB just received a total of three delegations from various international organizations. Even though less in number, these visits even in the midst of the global pandemic signifies new Parliamentary cooperation and institutional ties while strengthening and enriching the already existing ones.

The details of the call on received by the National Assembly of Bhutan in the FY 2020-21 are provided in **Annexure III**.



Hon'ble Speaker with the Chief Engineer (Project) Dantak, Brigadier Kabir Kashyap, Colonel Mr. Rajsekhar and Secretary General, NA



Hon'ble Speaker with His Excellency Fadel Alhasan



Hon'ble Speaker with the new Counsellor of Indian Embassy, Mr. Amit Sharma and Secretary General, NA

10. FINANCIAL AND OTHER ACHIEVEMENTS

The NAB's approved National Budget for the FY 2020-2021 was Nu. 123.513m with the current budget of Nu. 118.632m and a capital budget of Nu.4.881m. The overall budget expenditure achievement was 99.5% with a budget balance of 0.676 m. The details of the financial achievement is provided in **Annexure IV**.

The National Assembly Secretariat has always performed in the outstanding category in the Annual Performance Target in the last three years. The National Assembly Secretariat has achieved an overall score of 95.25 % in 2017-2018, 97.5 % in 2018-2019 and 98.02 % in the reported year.

11. CONCLUSION

The year 2020-2021 was the third financial year of the Third Parliament and it saw fruitful completion of most of the planned activities of the year. The Secretariat is

pleased to submit that it has rendered support effectively and worked tirelessly during the financial year to support the Speaker and the MPs. The Fourth and Fifth Sessions of the Third Parliament have also been successfully conducted with all the staff carrying out their responsibilities with utmost care and vigilance.

The NAS would like to thank all the partners who have assisted and contributed to the successful outcome and its planned activities. The Secretariat would also like to offer immense gratitude to the Speaker and the MPs for their guidance and care. The Secretariat wishes the best for the MPs of the Third Parliament in the upcoming years.

12. ANNEXURES

Annexure I: Details of In-country Trainings/Workshops attended by Staff

Sl. no	Date	Training Attended	Staff Name	Organized/ Funded by
1	5-16/04/2021	Digital Skills Training	Kinley, Tashi Norbu	RIM
2	17-18/05/2021	Virtual workshop on "Professionalizing the Civil Service Program"	Dechen Wangda	RCSC
3	12/05/2021	Impact of the introduction of the Bhutanese Goods and Service Tax (GST) on the competitiveness of Bhutanese manufacturing industries and the Bhutanese economy at large	Kinzang Choden, Tshering Wangchuk	MoEA
4	15/03/2021	e-DATS	Dechen Wangda	DPA
5	27/04/2021	e-DATS	Asst. Research Officers	NAB
6	03/03/2021	Integrated Business Licensing Service Workshop	Karma	MoEA
7	28-31/03/2021	BWPC Workshop Parliamentarians on Gender Scrutiny of Legislation, Policy and Budgets	Sonam Delek, Tshering Wangchuk, Kanjur Wangmo, Sonam Choki, Karma Drupchu, Leki Dema, Sampa Dhendup	UNDP

8	6-9/04/2021	SDG self-Assessment workshop	Karma Weezir, Sonam Delek, Kanjur Wangmo, Karma Drupchu, Tshering Wangchuk, Leki Dema, Sonam Yangki	UNDP
9	28/06- 9/07/2021	Competency Based Training for HRO	Dechen Wangda	RCSC
10		INTERPARES e-learning program on Parliamentary Oversight (virtual)	Sonam Choki, Tshering Wangchuk, Tshering Yangzom	INTERPARES
11	1-4/11/2020	206th Governing Session of the IPU	Sonam Lhamo, Sampa Dhendup	IPU
12	20-23/07/2020	Internal Workshop for NA's prioritized Activities	Karma Weezir, Duba, Pem Zam, Tenzin Namgey, Sonam Choki, Kinzang Choden, Yeshey Xangmo, Tshering Wangchuk, Sonam Yangki, Thinley Dem, Sonam Delek, Karma Drupchu, Tshering Yangzom, Chimi Lhaden, Dendup Pem.	NAB

Annexure II: List of presenters along with their presentation title for the Resourcing Eachother Program

Sl. No	Name of the presenter	Designation	Presentation Title
1	Duba	Director (Former)	Democracy is all about who governs
2	Lotey Gyeltshen	Language Specialist	Gyalyong Tshokhang Building
3	Kuenzang Wangmo	PS to Hon'ble Speaker	Work-Life Balance
4	Younten Dhendup Jamtsho	PS to Hon'ble Opposition Leader	The Art of Public Speaking
5	Sonam Yangki	Asst. Information and Media Officer	Work-Life Balance
6	Ngawang Norbu	Dy. Chief Administrative Officer	What being a civil servant means
7	Sonam Choki	Committee Secretary	Staying fit while you work full time
8	Tashi Zangmo	Asst. Research Officer	Mental Health in the Workplace
9	Tshering Wangchuk	Legal Officer	Separation of Power (Legislative, Executive and Judiciary)
10	Sonam Delek	Ofgt. Chief Legislative Officer	Moment, Attitude and Handling the Unexpected
11	Tenzin Namgay	Ofgt. Chief Research Officer	Evolution of National Assembly Secretariat
12	Karma Drupchu	Committee Secretary	Parent's Relationship is the key to Happiness of the child
13	Sonam Lhamo	Chief Information and Media Officer	Parliament in times of Pandemic
14	Sonam Jamtsho	Finance Officer	Frugal Living
15	Tshering Yangzom	Committee Secretary	Growth Mindset vs Fixed Mindset
16	Tshewang Norbu	Research Officer	Good Life
17	Kanjur Wangmo	Committee Secretary	Worst Enemy, Best Teacher
18	Kinzang Wangmo	PA to Director	Healthy Lifestyle

Annexure III : List of Call on to the Hon Speaker

Sl.no	Date	Call on by
1	2nd June,2020	Bhutan's Ambassador Designate to the Republic of Bangladesh, Ambassador Rinchen Kuentsyel and Mr. Kencho Thinley, Trade Attache.
2	22nd July 2020	The Chairperson of the Anti-Corruption Commission Kinley Yangzom and Commissioner Jamtsho.
3	28th July 2020	The Auditor General of the Royal Audit Authority (RAA), Dasho Tshering Kelzang
4	6th August 2020	The Chief Engineer (Project) Dantak, Brigadier Kabir Kashyap accompanied by Colonel Mr. Rajsekhar.
5	5th February 2021	His Excellency Fadel Alhasan
6	19th March 2021	New Counsellor of the Indian Embassy Mr. Amit Sharma
7	7th May,2021	Ambassador of Bhutan to Thailand, Mr. Kinzang Dorji; Ambassador of Bhutan to Kuwait, Mr. Chitem Tenzin, and Bhutan's Consul General to Royal Bhutanese Consulate in Kolkata, Mr. Chencho Tshering

Annexure IV : Financial Achievements (FY 2020-2021)

Printed Date: 06/07/2021

EXPENDITURE REPORT

4. REVISED BUDGET/EXPENDITURE

FISCAL YEAR 2020-2021

ADMINISTRATIVE UNIT: 103 01 NATIONAL ASSEMBLY OF BHUTAN
 DEPARTMENT: 01 SECRETARIAT
 FIELD OFFICE: 00 NA

(Nu. in Millions)

PRG	SPRG	ACT	SACT	FIC	OBC	TITLE	BUDGET	EXPENDITURE	BALANCE	%
002						NATIONAL ASSEMBLY SERVICES				
	005					NATIONAL ASSEMBLY MANAGEMENT & SUPPLEMENTARY SERVICES				
		001				NATIONAL ASSEMBLY SECRETARIAT				
			01			PAY AND ALLOWANCES				
				0001		RGOB Financing				
					01.01	Pay and Allowances	17.843	17.843	0.000	0.00
					02.01	Other Personnel Emoluments	0.661	0.660	0.001	0.12
					11.03	Travel - (LTC/Leave Travel Concession)	0.743	0.742	0.001	0.10
					24.03	Contributions - Provident Fund	1.902	1.901	0.001	0.05
					25.01	Retirement Benefits	1.928	1.928		
						TOTAL OF FIC 0001	23.077	23.074	0.003	
						TOTAL OF SAct 01	23.077	23.074	0.003	
			02			ADMINISTRATION AND MANAGEMENT SERVICES				
				0001		RGOB Financing				
					11.01	Travel - Incountry	0.411	0.411	0.000	0.03
					12.01	Utilities - Telephones, Telex, Fax, E-mail, Internet	0.567	0.566	0.001	0.23
					12.02	Utilities - Telegram, Wireless Transmission, Postage	0.045	0.045		
					14.01	S & M - Office Supplies, Printing, Publications	0.070	0.070		
					14.07	S & M - Text Books, Library Books, Stationeries & Sports Item	0.006	0.006	0.000	6.33
					15.02	Maintenance of Property - Vehicles	0.672	0.672		
					15.05	Maintenance of Property - Equipment	0.028	0.028	0.000	1.79
					17.01	Op. Exp. - Advertising	0.044	0.044		
					17.02	Op. Exp. - Taxes, Duties, Royalties, Fees, Handling Charges, Bank Charges				
					17.08	Op. Exp. - Incountry Meetings and Celebrations	0.187	0.187	0.000	-0.18
					18.01	Hospitality & Entertainment	0.305	0.305		
					54.02	Office Equipment	0.140	0.140		
						TOTAL OF FIC 0001	2.475	2.473	0.002	
						TOTAL OF SAct 02	2.475	2.473	0.002	
			04			PUBLIC REPRESENTATIVE MP SERVICES				
				0001		RGOB Financing				
					01.01	Pay and Allowances	55.703	55.702	0.001	0.00
					02.01	Other Personnel Emoluments	0.482	0.482	0.000	0.04
					11.01	Travel - Incountry	2.657	2.657		
					12.01	Utilities - Telephones, Telex, Fax, E-mail, Internet	0.719	0.718	0.001	0.19
					12.02	Utilities - Telegram, Wireless Transmission, Postage	0.015	0.015	0.000	3.15
					12.03	Utilities - Electricity, Water, Sewerage	0.252	0.252	0.000	0.17
					13.01	Rental of Properties - Buildings	1.423	1.422	0.001	0.04
					14.01	S & M - Office Supplies, Printing, Publications	0.150	0.150		
					14.07	S & M - Text Books, Library Books, Stationeries & Sports Item	0.005	0.005	0.000	0.60
					15.02	Maintenance of Property - Vehicles	0.944	0.943	0.001	0.11
					21.01	Current Grants - Individuals/Non-profit Orgs.	5.492	5.459	0.033	0.61
					24.03	Contributions - Provident Fund	5.183	5.182	0.001	0.02
						TOTAL OF FIC 0001	73.025	72.986	0.039	
						TOTAL OF SAct 04	73.025	72.986	0.039	
			05			HON'BLE SPEAKER'S OFFICIAL TRAVEL AND CONSTITUENCY VISIT				
				0001		RGOB Financing				
					11.01	Travel - Incountry	0.118	0.118	0.000	-0.13
					17.08	Op. Exp. - Incountry Meetings and Celebrations	1.349	1.349	0.000	0.01
						TOTAL OF FIC 0001	1.467	1.467	0.000	
						TOTAL OF SAct 05	1.467	1.467	0.000	
			06			HON'BLE OPPOSITION LEADER'S OFFICIAL TRAVEL AND CONSTITUENCY VISIT				
				0001		RGOB Financing				

Page 1 of 3

ADMINISTRATIVE UNIT: 103.01 NATIONAL ASSEMBLY OF BHUTAN
 DEPARTMENT: 01 SECRETARIAT
 FIELD OFFICE: 00 NA

(Nu. m Millions)

PRG	SPRG	ACT	SACT	FIC	OBC	TITLE	BUDGET	EXPENDITURE	BALANCE	%
					11.01	Travel - Incountry	0.158	0.159	-0.001	-0.41
					17.08	Op. Exp. - Incountry Meetings and Celebrations	0.951	0.950	0.001	0.07
						TOTAL OF FIC 0001	1.109	1.109	0.000	
						TOTAL OF SAct 06	1.109	1.109	0.000	
		07				RESEARCH PROGRAM SERVICES				
			0001			RGOB Financing				
				01.01		Pay and Allowances	10.093	10.093	0.000	0.00
				11.01		Travel - Incountry	1.915	1.915	0.000	0.01
				11.03		Travel - (LTC/Leave Travel Concession)	0.495	0.495		
						TOTAL OF FIC 0001	12.503	12.502	0.001	
						TOTAL OF SAct 07	12.503	12.502	0.001	
		08				CENTRAL HEATING VENTILATION AND AIR CONDITIONING HVAC				
			0001			RGOB Financing				
				51.08		Exp. on Structure - Others				
						TOTAL OF FIC 0001				
						TOTAL OF SAct 08				
		21				PURCHASE OF VEHICLE				
			0001			RGOB Financing				
				53.01		Purchase of Vehicles	0.951	0.325	0.626	65.80
						TOTAL OF FIC 0001	0.951	0.325	0.626	
						TOTAL OF SAct 21	0.951	0.325	0.626	
		30				WORKSHOPS ON MINES AND MINERALS BILL				
			0001			RGOB Financing				
				45.02		Training - Others	0.305	0.305	0.000	0.07
						TOTAL OF FIC 0001	0.305	0.305	0.000	
						TOTAL OF SAct 30	0.305	0.305	0.000	
						TOTAL OF Act 001	114.912	114.242	0.670	
		002				ASSEMBLY SESSION SERVICES				
			01			GENERAL MANAGEMENT SERVICES				
				0001		RGOB Financing				
				12.02		Utilities - Telegram, Wireless Transmission, Postage				
				14.01		S & M - Office Supplies, Printing, Publications	0.548	0.548		
				15.05		Maintenance of Property - Equipment	0.040	0.040	0.000	0.25
				17.01		Op. Exp. - Advertising	0.077	0.076	0.001	1.23
				17.08		Op. Exp. - Incountry Meetings and Celebrations	3.049	3.049		
				54.01		Furniture	1.164	1.163	0.001	0.11
				54.02		Office Equipment	1.022	1.021	0.001	0.05
				54.03		Computers & Peripherals	0.591	0.591	0.000	0.01
				55.01		Professional Services	0.332	0.332	0.000	0.08
						TOTAL OF FIC 0001	6.823	6.820	0.003	
						TOTAL OF SAct 01	6.823	6.820	0.003	
						TOTAL OF Act 002	6.823	6.820	0.003	
		003				COMMITTEE SERVICES				
			01			GENERAL MANAGEMENT SERVICES				
				0001		RGOB Financing				
				14.01		S & M - Office Supplies, Printing, Publications	0.010	0.010		
				17.08		Op. Exp. - Incountry Meetings and Celebrations	0.363	0.363	0.000	0.04
						TOTAL OF FIC 0001	0.373	0.373	0.000	
						TOTAL OF SAct 01	0.373	0.373	0.000	
						TOTAL OF Act 003	0.373	0.373	0.000	
		004				PUBLIC REPRESENTATIVE MP SERVICES				
			01			PAY AND ALLOWANCE				
				0001		RGOB Financing				
				11.03		Travel - (LTC/Leave Travel Concession)	0.575	0.574	0.001	0.13
						TOTAL OF FIC 0001	0.575	0.574	0.001	
						TOTAL OF SAct 01	0.575	0.574	0.001	
			02			OPERATION AND MANAGEMENT SERVICES MP				
				0001		RGOB Financing				
				17.08		Op. Exp. - Incountry Meetings and Celebrations				
				54.01		Furniture	0.180	0.180		

ADMINISTRATIVE UNIT: 103.01 NATIONAL ASSEMBLY OF BHUTAN
 DEPARTMENT: 01 SECRETARIAT
 FIELD OFFICE: 00 NA

(Nu. in Millions)

PRG	SPRG	ACT	SACT	FIC	OBC	TITLE	BUDGET	EXPENDITURE	BALANCE	%
					54.02	Office Equipment	0.196	0.195	0.001	0.44
						TOTAL OF FIC 0001	0.376	0.375	0.001	
						TOTAL OF SAct 02	0.376	0.375	0.001	
			05			PRIOR YEAR ADJUSTMENT OF PUBLIC REPRESENTATIVE MP SERVICES				
				0003		Adjustment of Previous Year's Advances				
					11.01	Travel - Incountry	0.454	0.454	0.000	0.04
						TOTAL OF FIC 0003	0.454	0.454	0.000	
						TOTAL OF SAct 05	0.454	0.454	0.000	
						TOTAL OF Act 004	1.405	1.403	0.002	
						TOTAL OF SPre 005	123.513	122.837	0.676	
						TOTAL OF Pre 002	123.513	122.837	0.676	
						TOTAL OF FO 00	123.513	122.837	0.676	
						TOTAL OF Dept 01	123.513	122.837	0.676	
028						MANAGEMENT & DIRECTION SERVICES				
	002					MANAGEMENT & SUPPLEMENTARY SERVICES				
		001				ANNUAL GRANTS FOR NATIONAL ASSEMBLY OF BHUTAN				
			01			MANDATORY EXPENSES				
				0001		RGOB Financing				
					01.01	Pay and Allowances				
					02.01	Other Personnel Emoluments				
					11.03	Travel - (LTC/Leave Travel Concession)				
					24.03	Contributions - Provident Fund				
						TOTAL OF FIC 0001				
						TOTAL OF SAct 01				
			02			CONTROLLABLE EXPENSES				
				0001		RGOB Financing				
					07.02	Current Grant				
						TOTAL OF FIC 0001				
						TOTAL OF SAct 02				
						TOTAL OF Act 001				
						TOTAL OF SPre 002				
						TOTAL OF Pre 028				
						TOTAL OF FO 00				
						TOTAL OF Dept 20				
						TOTAL OF AU 103.01	123.513	122.837	0.676	
						GRAND TOTAL	123.513	122.837	0.676	

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